

The online licensing service

All new users will need to complete an initial registration process. You will need to provide your contact details and enter a password. Ofcom will then send you a unique username which will enable you to use the online service to apply for new licences and vary existing ones. This may seem a rather bureaucratic measure but protection of personal data a high priority for Ofcom. This data will allow Ofcom to match your personal details to the licences you may already have.

You are about to enter a secure area of this web site. Please enter your user ID and password.
If you are a new user, you can register to use this site by clicking the New User link below.
Please allow your browser to accept this site as a trusted site
If your licence or call sign has lapsed you will need to go to the link
<http://www.ofcom.org.uk/radiocomms/ifi/licensing/classes/> to download the appropriate form and send to the
Ofcom Licensing Centre, PO Box 56373, London SE1 9SZ

User Login

*User ID:

*Password:

Remember my User ID and Password

[New Individual Registration](#)

[New Organisation Registration](#)

[Pre Registered Licence Administrator](#)

If you have forgotten your password, please call 020 7981 3131, to have it re-set between 9:00 AM - 5:30 PM

As a new individual user you should click the '**New Individual Registration**' link below the User ID and password. If you are registering as an organisation the link directs you to a form that you will need to print off, fill in and return to Ofcom.

If you mislay or forget your password you can contact Ofcom and provided you can supply the correct answer to the challenge questions you supplied as part of the registration process, we will be able to remind you of your password or reset it.

Personal Information

Please enter your information and then click on the "Next" button below. (* = Mandatory)

Title:

*First Name:

Middle Name:

*Last Name:

*Email:

*Password (7 - 15 characters, including upper case, lower case and numeric characters):

*Verify Password:

*Challenge Question (To be used when you forget your password): Please make a note of your password and challenge answer

*Answer to Challenge Question (To be used when you forget your password):

If you are an existing licence holder, please enter the number here

Licence #:

Click on **Next** once you have completed this page. The system then asks you for your address. Please make sure that the single email address you supply is unique to yourself – in other words it is not shared with anyone else.

Ofcom
OFFICE OF COMMUNICATIONS

[More FAQs](#) | [Log In](#)

User Registration

Contact Information

Please provide more information about yourself.

Click on the **Address Lookup** button to avoid any delay in your registration

Address Line 1:

Address Line 2:

Address Line 3:

Post Town:

Postcode (e.g. SE1 9HA):

Please only use if your address cannot be found.


Rather than ask you to type it in, the system asks you to look your address up. This helps us to ensure that all addresses are displayed in a uniform way. Clicking the **Address Lookup** button opens a window that asks for your postcode. Click the **Postcode Search** button and type in your postcode.

Select Address		Postcode Search		No Records		
Custom Address Line	Address Line 1	Address Line 2	Address Line 3	Post Town	Postcode	Country

Once you have entered your postcode the system lists all the properties with that code and asks you to select your address from the list (click on the arrow beside the correct address so it is highlighted in red). Then click **Select Address**.

Select Address		Postcode Search		Query Results			1 - 10 of 10+	
Custom Address Line	Address Line 1	Address Line 2	Address Line 3	Post Town	Postcode	Country		
>	1 Flint Cottage		Mill End	Herts	SE1 9HA	United Kingdom		
>	2a Riverside House	Southawk Bridge Road		LONDON	SE1 9HA	United Kingdom		
>	2a			LONDON	SE1 9HA	United Kingdom		
>	Riverside House	2a Southawk Bridge Road, London			SE1 9HA	United Kingdom		

Check that the address is correct then press **Next**.


More FAQs | Log In

User Registration

Contact Information

Please provide more information about yourself.

Click on the **Address Lookup** button to avoid any delay in your registration

Address Lookup

Address Line 1: 2a Riverside House

Address Line 2: Southawk Bridge Road

Address Line 3:

Post Town: LONDON

Postcode (e.g. SE1 9HA): SE1 9HA

Next

Address Not Found

Please only use if your address cannot be found.

It may be that if you are living in a new or recently converted house the system may not be able to find you. If this is the case please click on the **Address Not Found** button. This will open a window which will allow you to enter your address manually. Please ensure that you enter your address using the correct case (captials for names etc). Once you have entered your details click **Next**.

User Registration

Contact Information

Please provide more information about yourself.

Enter Address directly here if not found

*Address Line 1:

Address Line 2:

Address Line 3:

*Post Town:

*Postcode (e.g. SE1 9HA):

Once you have clicked next you will be asked to agree to Ofcom's Data Protection Policy. To continue your registration you will have to click on **I Agree**. If you click on **I Do Not Agree** the registration process will be discontinued.

User Registration

Data Protection Act Compliance

Data Protection Act

1. The Ofcom Licensing Service allows you to update your contact details, apply for new licences and check the details of any licences you currently hold.
2. Ofcom is committed to protecting your privacy and to processing your personal data in a manner which meets the requirements of the Data Protection Act.
3. By registering your details you agree
 - a. that any information provided is correct and complete to the best of your knowledge and belief; and
 - b. to the use of your personal data for the purposes described in paragraph 1 above. If you do not agree, you cannot continue with your registration.

The information you provide and any further information submitted will be used by Ofcom for the purpose of issuing licences.

Do you agree with the terms of this licence agreement? If you do not agree to the terms, you cannot continue.

Clicking **I Agree** will open a licence confirmation screen. Click **Confirm** to register.