

# Form for Amendment, \*Validation and/or Surrender of \*\*United Kingdom Amateur Radio Foundation, Intermediate, Full, Full (Club), Full (Reciprocal) and Full (Temporary Reciprocal) Licences.

Please note that Amateur Radio Full, Intermediate and Foundation licence holders, who have passed the RSGB examinations since June 2003 are encouraged to register and print their licences via the Ofcom website at [www.ofcom.org.uk](http://www.ofcom.org.uk)

Please refer to the notes and complete in dark ink in **BLOCK CAPITALS**

All fields are mandatory unless stated otherwise. Please note that if you do not provide a Tel. No., Fax No. and E-mail, it may delay the processing of this form. If you need to supply further information or clarification please write on a separate sheet of paper and attach it to this form, ticking  to confirm that there is an attachment.

## General information

### Conditions

Under the Wireless Telegraphy Act a licence issued by Ofcom is required before any person may establish or use any station for wireless telegraphy or install or use any apparatus for wireless telegraphy in the UK and UK territorial waters.

### Information for new applicants

To be eligible for an **Amateur Radio Full Licence** you must either:

- Have passed the City & Guilds Radio Amateurs' Examination (RAE); or
- Have obtained a pass in the RSGB Advanced Exam

To be eligible for an **Amateur Radio (Intermediate) Licence** you must either:

- Have attended the Novice Licence training course, have obtained a course completion slip (NLTC) and have passed the Novice (NRAE) Radio Amateurs' Examination. The date of completion of the training course must precede that of the pass for the examination; or
- Have obtained a pass in the RSGB Intermediate exam.

To be eligible for an **Amateur Radio (Foundation) Licence** you must:

- Have obtained a pass in the RSGB Foundation exam.

To be eligible for an **Amateur Radio Full (Club) Licence** you must:

- Already have an Amateur Radio Full Licence or Full (Reciprocal) Licence; and
- Supply details of two club officials (excluding yourself).

To be eligible for a **Full (Reciprocal) Licence** you must:

- Have a Harmonised Amateur Radio Examination Certificate (HAREC) from a country which is a signatory to the CEPT T/R 61-02 Recommendation.

To be eligible for a **Full (Temporary Reciprocal) Licence** you must:

- Be a visitor to the United Kingdom. This Licence is valid for up to six months. You will not receive a UK call sign. This licence is only issued to licensees from a country that has a reciprocal licensing agreement (See Annex 1) with the U.K. You must possess a licence, the qualification (equivalent to that for a Full licence) for which is recognised by the UK. Licensees from countries which are signatories to the CEPT T/R 61-01 Recommendation and possess the relevant licence do not need to apply for a UK licence if operating within the UK for less than three months.

\* Licensees are required to validate their details at least once every five years unless they have notified Ofcom that their details have changed during that period.

\*\* Including the Channel Islands and the Isle of Man.

### **Transferring a call sign**

Transfer of call signs are not normally permitted except under exceptional circumstances. Please note that this form cannot be used for the transfer of call signs. Any such requests should be made separately in writing to Ofcom by letter. See the Ofcom Policy Statement on the 'Transfer of amateur radio call signs' on our website at [www.ofcom.org.uk](http://www.ofcom.org.uk)

### **Data Protection Act**

The information you provide in this form and any information submitted will be used by Ofcom for the purpose of issuing, amending, validating and/or surrendering an Amateur Radio licence. See Ofcom's website for our data protection statement ([www.ofcom.org.uk](http://www.ofcom.org.uk)). We will keep your information confidential and will not disclose it to third parties, except where we are required to do so by law or where we have obtained your consent in advance.

### **Publication of name and mailing address**

Ofcom only permits publication of your name and mailing address in a call book, where you have given consent by ticking the appropriate box. If you have not consented, only your call sign will be published. If this call book is compiled, stored and published by a third party, either in written form or by 'read only' computer disks, it will be made clear to the third party that the information will be disclosed to it solely for the publication of a call book and for no other purpose.

For help contact:

#### **Ofcom Licensing Centre**

PO BOX 56373

London

SE1 9SZ

Tel: 020 7981 3131

Fax: 020 7981 3333

E-mail: [licensingcentre@ofcom.org.uk](mailto:licensingcentre@ofcom.org.uk)

Textphone: 020 7981 3043 – Please note that this number only works with special equipment used by people who are deaf or hard of hearing.

Website: [www.ofcom.org.uk](http://www.ofcom.org.uk)





## Section 4 Additional details (applies to all)

Give your date of birth

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
d	d		m	m		y	y	y	y

Do you consent to your name and mailing address being published in a call sign book?  Yes  No

(see 'Publication of name and mailing address' on Page 2 and tick accordingly)

If you are under 18 years of age tick to confirm that you have obtained your parent's/guardian's consent for submitting this form.

Go to Section 5

## Section 5 Declaration

By signing this form I confirm that I have read and understood the notes and that any information provided is correct and complete to the best of my knowledge and belief. I declare that I am responsible for compliance with the licence and control and supervision of the radio equipment which is the subject of the licence and have due authority to make this declaration and sign this application.

I agree to the use of my personal data for the purposes described on page 2 of this form.

Signature of applicant/licensee

Date of application

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
d	d		m	m		y	y	y	y

Name

## Where to send this form

When you have completed this form, send it to:

**Ofcom Licensing Centre**

PO Box 56373

London

SE1 9SZ

**Ensure that you enclose all relevant certification and any attached pages as applicable.**

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Website: [www.ofcom.org.uk](http://www.ofcom.org.uk)

### FOR OFFICIAL USE ONLY

Call sign(s)

Date issued

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
d	d		m	m		y	y	y	y

Type of licence(s)

Licence number(s)

Officer's signature

Officer's name

## Annex 1

Current UK reciprocal licensing agreements (please note that this is subject to change)

UK equivalent country	Full (Temporary Reciprocal) Licence	Full (Temporary Reciprocal Licence)	More documentation required
Australia	Unrestricted	Limited	Amateur radio Certificate
Bermuda	Advanced		
Botswana	All licenses		
Brazil	A		
Cayman Island	A		
Dominican Republic	Dominican Licence		
Gibraltar	A	B	
Hong Kong	Full Licence	Restricted ( <i>VS6X prefix</i> )	
India	Advanced or Grade 1		
Kenya	Kenyan Licence		
Malaysia	Malaysian Licence		
Malta	A	B	
Namibia	General		
Papua New Guinea	Full ( <i>call signs in P29 series</i> )	Limited ( <i>call signs in P29Z</i> )	
Pitcairn Island	Full		
Qatar	General		
Russia	1st, 2nd		
Sierra Leone	Class A		
Sri Lanka	Advanced, General		
Thailand	Intermediate		
Trinidad & Tobago	General		
Vanatu	Vanuatuan		
Zimbabwe	Full	Restricted	

Licencees from countries who are signatories to the CEPT T/R 61-01 agreement do not need to apply for a temporary licence if operating within the UK for less than 3 months. For long term operating they can apply for a Full (Reciprocal) Licence.