

Application for Business Radio Licence Variation and Guidance Notes - OFW 229

Section A Instructions for Completion

This form should be used for a request of licence variation.

Please submit your application for variation approval to the following address:

Ofcom
Business Radio
03:71
Riverside House
2a Southwark Bridge Road
London. SE1 9HA

Section B Licence Holder Details

Customer Name	
Licence Number	
Licence Account Number	
Licence Contact	
Contact Telephone Number	
Contact Fax Number	
Contact Email Address	

Section C Licence or frequency variation

C1 Is it a change of licence class?

If so please put a tick in the licence class you wish to change your licence or frequency(s) to:

Common Base Station	<input type="checkbox"/>	National & Regional	<input type="checkbox"/>
Public Mobile Data	<input type="checkbox"/>	Public Wide Area Paging	<input type="checkbox"/>

Please state below the frequency(s) you wish to change the business use of:

Base frequency (MHz)	Mobile frequency (MHz)	Width (MHz)

C2 Other proposed changes to your licence

This can include technical details such or administrative changes such as contact details

Please describe the changes

C3 Is it a change of technology?

Does the performance of the equipment meet the minimum licensing requirements specified in the Interface Requirement 2044? For details of IR2044 please refer to the hyperlink on page 4 of the guidance notes

Yes No

If your answer is no, please provide any relevant information.

Section D Declaration

The information requested on this form is being collected by Ofcom and is to be processed for the purpose of approving this application. See page 5 for our policy on data disclosure.

It is an offence to knowingly make a false statement in support of this application and may lead to the licence being refused or revoked.

Signature	Date
Full name	

OFW229 Guidance notes

The Business Radio licence variation form covers requests for a liberalisation of a licence to change its use and/or a technical variation of a licence such as change of location for a base station.

Section B Licence Holder Details

Customer Name	The individual(s) or organisation responsible for the use of the radio system. If the application is for a Limited, Private Limited Company or Registered Charity then the registered address of the organisation must be used.
Licence Number	The licence number of the service you wish to amend. You will find this number on your licence document or you can contact Ofcom to obtain the number.
Licence Account Number	You will find the account number on the renewal notice for the licence or you can contact Ofcom to obtain the number.
Licence Contact	Who Ofcom should contact with communications regarding the licence.
Contact Telephone Number	Of the licence contact.
Contact Fax Number	Of the licence contact.
Contact Email Address	Of the licence contact. If you wish Ofcom can acknowledge receipt of your application.

Section C Licence or frequency variation

C1 Is it a change of licence class or frequency?

If you wish to change the licence class of a licence or of the spectrum within a licence tick the box. If you do not tick the box it will be assumed that you wish to vary an existing licence within its current business use.

Licence Class Descriptions

- 1 Common Base Station is a type of service where a Base Station communicates with a number of Mobile Stations by wireless telegraphy, serving one or more independent closed user groups. The Radio Equipment consists of mobile equipment, fixed remote control trigger stations and base stations operating as a radio telecommunications system
- 2 National and Regional authorises the use of radio transmissions for both speech and data on a national or regional basis through the assignment of one or more 'exclusive' radio frequencies

- 3 Public Mobile Data authorises the establishment, installation and use of radio transmitting and/or receiving stations. The Radio Equipment is licensed as forming part of a radio telecommunications network, in which mobile user stations which meet the appropriate technical performance requirements set out in the Wireless Telegraphy (Network Exemption) Regulations of 1997.
- 4 Public Wide Area Paging systems are radio systems in VHF that the public can subscribe to following assignment of radio channels by Ofcom. Systems operate through base stations on a national or regional basis

Change of use of frequency

If you wish to change the business use of a frequency you should state the base frequency, mobile frequency and channel width. This will require the creation of a new licence for which you will be charged. If initial approval is given you should supply any base station or antenna details to Ofcom.

C2 Other proposed changes to your licence

Enter details here of changes you wish to make to the licence such as a change in the number of mobiles or you can state if there is a change in contact details.

C3 Is it a change of technology?

If your licence uses a particular channel width such as 12.5 KHz and you wish to change to a different channel width within your existing spectrum allocation please advise Ofcom of your proposed change and also indicate whether it involves a change of technology use.

IR 2044

http://www.ofcom.org.uk/licensing_numbering/radiocomms/licensing/tech/interface_req/draft_ir/draftir2004.pdf

Frequency ranges

Please see below a list of frequency ranges used by the licence classes

Band	Licence classes liberalised in 2004
55.75 – 87 MHz	National and Regional PBR, CBS
137 – 154 MHz	National and Regional PBR, National Paging
154 – 157 MHz	National and Regional PBR
157 – 173 MHz	National and Regional PBR, CBS
173 – 177 MHz	National and Regional PBR, Public Mobile Data
177 – 192 MHz	National and Regional PBR, Analogue PAMR, CBS, Public Mobile Data
192 – 208 MHz	National and Regional PBR, Analogue PAMR, Public Mobile Data
410 – 430 MHz	Public Mobile Data, National Paging, National and Regional PBR
450 – 470 MHz	National and Regional PBR, National Paging

Contact Details

Please submit your application for approval to the following address:

Ofcom
Business Radio
03:71
Riverside House
2a Southwark Bridge Road
London
SE1 9HA

Tel: 020 7981 3143

Email: businessradio@ofcom.org.uk

Data Protection and Disclosure

Data Protection Notice:

Ofcom is committed to protecting your privacy and to processing your personal information in a manner which meets the requirements of the Data Protection Act 1998. See Ofcom's website for our data protection statement at www.ofcom.org.uk

The information you provide in this form and any information submitted will be used by Ofcom for the purpose of issuing, amending, validating and/or surrendering a Business Radio licence, and, if applicable, published on the Wireless Telegraphy Act Register <http://146.101.202.225/public-tnr/wtrSearch.do>.

This information may also be provided by Ofcom to law enforcement agencies (such as the police and other third parties) for crime and taxation purposes and the discharging of functions relating to regulatory activities.