

4. EMERGENCY CONTACT Who is the point of contact with access to the transmitter and authority to shut it down in the event of interference or other problems arising during the broadcast? If different from 1 or 3 above, please provide details (See also Q.12).

Name:	
Address:	
Telephone (daytime): (home): Fax (if available):	

5. IS THE LICENSEE

a) THE EVENT ORGANISER OR

YES NO

b) TRANSMISSION SITE OWNER?

YES NO

If the applicant is neither the event organiser nor site owner, please supply letters confirming the agreement of the event organiser and/or site owner that the licensee may provide a radio service for the event at the proposed location.

6. WHAT IS THE EVENT, OR FOR WHAT REASON, IS THE LICENCE REQUIRED? Please provide details, including event dates.

7. FOR WHAT PERIOD IS A LICENCE REQUIRED? State the first and last date for which the licence would apply including any period required for testing purposes.

8. DO YOU INTEND TO BROADCAST DAILY THROUGHOUT THIS PERIOD, OR ONLY ON CERTAIN DATES? IF THE LATTER, STATE WHICH. You will be charged for all days in the licence period, including days for testing and any days during the period when you do not broadcast (except extended period AM licences).

9. WHAT HOURS DO YOU INTEND TO BROADCAST? If hours of broadcasting are likely to vary from day to day, please provide full details.

10. PROVIDE AN OUTLINE OF THE PROPOSED PROGRAMME CONTENT

Please give details of (use a separate sheet of paper if necessary):

- a) music format;
- b) speech items or programmes (specifying any programming of a political or religious nature);
- c) languages other than English;
- d) proportion of music to speech output;
- e) programming from a source other than the applicant or licence holder (e.g. overnight sustaining service). Has permission been sought and granted for use of this material?
- f) How much programming will be locally-originated?
- g) How will the programming be relevant to the event or other reason for which the licence is required?

11. WHAT IS THE PROPOSED TRANSMISSION SITE?

a) Full transmitter site address (including postcode):	
b) National grid reference (to six figures, plus area code e.g. NJ 262 742):	
c) Height of site above sea level (in metres):	
d) Site description (e.g. residential, business property):	

12. WHERE IS THE PROPOSED STUDIO LOCATION? Please give full address and, if appropriate, description of premises and their normal use (e.g. residential, business property). For emergency contact purposes it is essential that you provide a studio telephone number (if not now, as soon as possible).

Address:	
Telephone:	

13. WHAT IS THE INTENDED GEOGRAPHICAL COVERAGE AREA OF THE SERVICE? A map (including an indication of the scale) should be attached, showing the transmission site, the location of the event or establishment (if different from the transmission site), and the area over which acceptable reception is desired.

14. DO YOU REQUIRE A LICENCE FOR A SERVICE ON THE FM (VHF) OR AM (MEDIUM WAVE) BAND? Please tick box

AM

FM

WHAT POWER DO YOU REQUIRE?

1W

300mW

(for in-stadium sports coverage only)

1W

10W

15W

20W

25W

15. DO YOU HAVE A PREFERRED FREQUENCY? If so what is it?

MHz (FM)

kHz (AM)

Is it one that you have been allocated at this location before?

YES

NO

16. DO YOU UNDERTAKE TO ENSURE THAT YOUR TRANSMISSION EQUIPMENT, INCLUDING AERIALS, COMPLIES WITH THE TECHNICAL CONDITIONS SET OUT IN APPENDIX II OF OUR NOTES FOR APPLICANTS?

YES

NO

17. DO YOU INTEND TO BROADCAST RDS?

YES

NO

If yes, please insert proposed eight digit Programme Service Name

Is it proposed to provide an RDS Traffic Service ?

YES

NO

18. WHAT CALL SIGN WILL BE USED? You must clear all necessary right and trademarking issues.

19. HOW WILL THE SERVICE BE FINANCED? Please give brief details of the source(s) of funding proposed to establish and maintain the service. Full details must be supplied of any funding from, or on behalf of, a political organisation or a religious body.

20. DOES THE APPLICANT OR PROPOSED LICENCE HOLDER OR ANYONE CONCERNED IN THE OPERATION HAVE ANY UNSPENT CRIMINAL CONVICTIONS? Please give details.

21. HAS THE APPLICANT, PROPOSED LICENCE HOLDER (IF DIFFERENT), OR ANYONE ELSE CONCERNED IN THE OPERATION HELD, OR BEEN INVOLVED IN THE OPERATION OF, A RADIO AUTHORITY LICENCE BEFORE? If so, please provide details.

22. ANY OTHER INFORMATION which you consider relevant to this application. If it is planned to involve any political or religious body in any way in your RSL operation, please give details

23. DECLARATION the signing of this application will be taken as certification that:

- (1) the applicant and named licensee, (if different) are not disqualified persons within the meaning of that expression as defined in Part II of Schedule 2 to the Broadcasting Act 1990 as amended by the Broadcasting Act 1996;
- (2) the applicant and licensee have not been convicted during the last five years of any offence under the Wireless Telegraphy Act 1949, the Telecommunications Act 1984 or the Marine &c, Broadcasting (Offences) Act 1967;
- (3) the applicant and licensee have done all they can to ensure that no person who is disqualified from holding a licence by virtue of the Wireless Telegraphy Act 1949 is concerned in the operation of the RSL;
- (4) the applicant and licensee are mindful of their responsibility to comply with the Authority's Codes on Programming and on Advertising and Sponsorship;
- (5) the applicant and licensee or anyone concerned in the operation of the RSL have not been convicted of any offence whether committed in the United Kingdom or elsewhere within the ten years before the date of this Declaration (excluding any spent conviction under the Rehabilitation of Offenders Act 1974 and minor driving and parking offences);
- (6) the licensee is not an undischarged bankrupt, nor has any action been taken for the liquidation or winding up of the licensee, nor has any liquidator, administrator, receiver or similar officer been appointed in respect of the licensee;
- (7) any involvement of a political or religious organisation has been declared;
- (8) the information contained in this application and in any documents or particulars submitted in accordance with it is true and correct to the best of your knowledge and belief.

24. SIGNATURE OF APPLICANT AND PROPOSED LICENSEE (if different)
Applications must be signed by both the applicant and the proposed licensee.
Unsigned applications will be returned.

Applicant:

Licensee:

Signed by (please print in capitals):

Signed by (please print in capitals):

Date:

Please send two copies of this completed application form to:

Allison Barrow
Development Office
Radio Authority
Holbrook House
14 Great Queen Street
London WC2B 5DG

and from 1 December 2003
Allison Barrow
Ofcom
Riverside House
2a Southwark Bridge Road
London SE1 9HA

IMPORTANT NOTE:

COMPLETED APPLICATIONS NEED TO REACH THE AUTHORITY/OFCOM AT LEAST SIX WEEKS BEFORE THE FIRST DATE FOR WHICH THE LICENCE IS REQUIRED.