

Reference: 644275

Catriona Lawrence
Information Rights Adviser
Information.requests@ofcom.org.uk

3 January 2019

Freedom of Information: Right to know request

Thank you for your request for information regarding Ofcom's use of recruitment agencies.

This was received by Ofcom on 3 December 2018 and it has been considered under the Freedom of Information Act 2000 (the Act).

You asked:

Can you provide information on the amount of money spent by Ofcom annually on recruitment agency/headhunting firm services?

Ofcom uses a range of methods to find suitable candidates for staff positions, and non-executive directors of our boards and committees. These include a graduate programme, internal and external job adverts, direct hire and recruitment agencies. Using agencies for some vacancies can expand the diversity of potential candidates we hear from and make it easier for us to find high-calibre people with the right mix of experience.

You did not specify a time period in your request, so we have provided figures for the last financial year:

Financial year	Total spent on recruitment agencies (£'000)
2017/2018	£683

If you have any queries, then please contact information.requests@ofcom.org.uk. Please remember to quote the reference number above in any future communications.

Yours sincerely,

Catriona Lawrence

If you are unhappy with the response or level of service you have received in relation to your request from Ofcom, you may ask for an internal review. If you ask us for an internal review of our decision, it will be treated as a formal complaint and will be subject to an independent review within Ofcom. We will acknowledge the complaint and inform you of the date by which you might expect to be told the outcome.

The following outcomes are possible:

- the original decision is upheld; or

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- the original decision is reversed or modified.

Timing

If you wish to exercise your right to an internal review **you should contact us within two months of the date of this letter**. There is no statutory deadline for undertaking internal reviews and it will depend upon the complexity of the case. However, we aim to conclude all such reviews within 20 working days, and up to 40 working days in exceptional cases. We will keep you informed of the progress of any such review. If you wish to request an internal review, you should contact:

Corporation Secretary
Ofcom
Riverside House
2a Southwark Bridge Road
London SE1 9HA

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF