

## Data Request Form – Law Enforcement Agencies

Publication date: May 2018

### **What is this form for?**

This form is for law enforcement bodies and regulatory authorities (e.g. the police, Trading Standards and other similar bodies) to make requests for personal data that Ofcom holds in order to undertake statutory functions in connection with the detection, apprehension and prosecution of criminal and/or regulatory offences.

## Section 1: Applicant's details

Full name:

Job or rank:

Organisation:

Address (including postcode):

Telephone number:

Email:

## Section 2: Person about whom information is sought

Full name:

Date of birth:

Address (including postcode):

Other relevant information as appropriate that may assist us in finding the data:

## Section 3: Nature of enquiry

**Please state details of the (criminal) investigation or proceedings to which this request relates.**

## Section 4: Information requested

## Section 5: Basis of request

**Please confirm under what rule of law or court order this request is being made (provide a copy)**

**Please confirm the purpose for which you intend to process this personal data under the General Data Protection Regulation and Data Protection Act 2018.**

**Please explain if there is a reason why Ofcom should not inform the Data Subject about your request and the fact that Ofcom is sharing their personal data with you (for example, prejudice to the exercise of your statutory functions).**

**Please give brief details to show that:**

**(a) The volume of requested information is proportionate to the purpose for which you are requesting it and cannot be obtained by other means or from other sources**

**(b) The requested information will be of substantial value to the investigation or proceedings**

**(c) Lack of access to the requested information will prejudice the investigation or proceedings**

**Formal declaration**

**The volume of requested information is proportionate to the purpose for which I am requesting it and cannot be obtained by other means or from other sources**

**The requested information will be of substantial value to the investigation or proceedings**

**Lack of access to the requested information will prejudice the investigation or proceedings**

Applicant's signature:

Authorising Officer details (where applicable)

Name (print):

Job or rank:

Signature:

Send the completed form to:

Information Requests  
Ofcom  
Riverside House  
2a Southwark Bridge Road  
London  
SE1 9HA  
Email: [information.requests@ofcom.org.uk](mailto:information.requests@ofcom.org.uk)