

Application for the submission, modification or notification of a satellite filing - OfW587

Guidance for completing this form

Who should use this form?

These notes and application form relate to the submission, relevant modification or notification of a satellite filing.

The processing of the application may be delayed if any of the details given on the form are not complete or correct.

Completing this form

This form can be completed electronically by saving a copy to your device and filling in the required information using your keyboard/keypad. The submit button at the end will automatically generate an email with the saved form attached.

Alternatively it can be printed and completed by hand. If doing so, please use dark ink and BLOCK CAPITALS.

All fields are mandatory unless stated otherwise.

Payment of fees and charges

Satellite filing charges are set out in our Notice of Charges:

<https://www.ofcom.org.uk/spectrum/information/satellites-space-science/satellite-filings/notice-of-charges-satellite-filings>

Ofcom accepts payment by BACS or CHAPS

Name of bank: **Lloyds TSB - London Bridge Branch**

Bank account name: **Ofcom**

Bank sort code: **30-97-90**

Bank account number: **00782415**

IBAN number: **GB05 LOYD 3097 9000 782415**

BIC number: **LOYDGB21351**

Email address for remittance:

Ofcom.remittances@ofcom.org.uk

The relevant payment by BACS or CHAPS should accompany each application to the account shown on the application form and cite your organisation's customer reference number.

If you do not have a customer reference number, please contact us, using the details below. Failure to include the appropriate reference may delay your application. We do not anticipate processing this application unless payment is received, including where annual management charges remain outstanding prior to notification. Non-payment of annual charges may ultimately result in Ofcom cancelling this filing.

Foreign Payments: Please note that your international banking charges are not included in this price. You should ensure ALL bank charges are paid, as we do not accept and will reject payments that are below the amount quoted.

How we use your data:

We require this information in order to carry out our licensing duties under the Wireless Telegraphy Act.

Please see Ofcom's General Privacy Statement for further information about how Ofcom handles your personal information and your corresponding right: www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement

For help contact:

Ofcom

International Frequency Coordination Team

Spectrum Group

2a Southwark Bridge Road

London

SE1 9HA

Email: ifc.enquiries@ofcom.org.uk

Website: www.ofcom.org.uk/manage-your-licence

A. Application purpose

A.1 This application is to apply for:

a new satellite filing

a modification to an existing satellite filing - please provide the existing satellite filing:

Now continue to question D.4

a notification of an existing satellite filing - please provide the existing satellite filing:

Now continue to question D.4

B. Applicant details

B.1 Applicant:

Please provide the full name of the organisation which the satellite filing shall be authorised to at the ITU

B.2 Customer reference number:

If you do not have a customer reference number please [contact the IFC team](#) to obtain one

B.3 Registered company number at UK Companies House:

If the Applicant is registered in a British Overseas Territory, the Channel Islands or the Isle of Man, please provide the number on the registration certificate

B.4 Applicant address:

If the Applicant is registered in a British Overseas Territory, the Channel Islands or the Isle of Man, please provide additional relevant details

Address

Postcode

Country

C. Contact details

C.1 Application contact details:

This is the contact responsible for this satellite filing application and its ongoing management

Address

Telephone

Mobile

Email

Postcode

Country



Cert: FS 549403

C.2 Billing contact details (if different from C.1):

This is the contact responsible for receiving invoices from the ITU and Ofcom

Address	Telephone
	Mobile
	Email
Postcode	
Country	

C.3 Technical contact details (if different from C.1):

This is the contact responsible for addressing ITU queries and the filing's coordination

Address	Telephone
	Mobile
	Email
Postcode	
Country	

D. Satellite filing details

D.1 Name of satellite network / system

Please enter the name of the satellite filing which will be used by the ITU

D.2 Type of filing (tick all boxes that apply)

API

CR/C <100 ITU Units

CR/C ≥100 ITU Units

EPFD mask assessment

API: Satellite filing containing frequencies not subject to coordination

CRC: Satellite filing containing frequencies subject to coordination (including appendices AP30, 30A and AP30B of the Radio Regulations)

D.3 Type of satellite network (tick **one** box only)

Non-geostationary (NGSO)

Geostationary (GSO)

If geostationary please specify orbital location*:

*The orbital location within the geostationary arc where the satellite shall be located. Enter a numeric figure from -180° to 180°

Non-Geostationary Satellite: A satellite or satellites within a defined orbital plane or planes. One non-geostationary satellite network may cover one or more orbital planes and one or more satellites per orbital plane.

Geostationary Satellite: A geosynchronous satellite whose circular and direct orbit lies in the plane of the Earth's equator and which thus remains fixed relative to the Earth.

D.4 Please list all unique frequency bands contained within your submission:

(L-band, S-band, C-band, Planned C-band, X-band, Ku-band, Planned Ku-band, Ka-band, Planned Ka-band, BSS Ka-band, Q/V-band, E-band)

Frequency band	Frequency from (MHz)	Frequency to (MHz)	Class of station*
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* Class of station symbols can be found in the table 3 of the ITU preface;

https://www.itu.int/en/itu-r/space/preface/preface_e.pdf

E. Declaration

By signing this form, I/we confirm that we have the authority to act, including to give the undertakings below, on behalf of the Applicant in connection with this application to Ofcom for carrying out its related satellite filing work, in accordance with Ofcom's procedures for the management of satellite filings (as amended from time to time).

In particular, by signing this declaration, I/we agree and undertake to:

- pay the appropriate charges and fees to Ofcom on or before their due dates as set out in Ofcom's Notice of Satellite Filing Charges from time to time; and
- pay the appropriate charges and fees to the ITU as set out in ITU Council's Decision 482 as modified from time to time.

I/we understand that Ofcom will not commence work on this application until payment is received. I/WE also acknowledge that any failure to pay the relevant fees or charges for this satellite filing may result in its cancellation.

This undertaking:

- applies whether or not Ofcom decides to cancel the Applicant's satellite filing and/or notifications with the ITU to which the Application relates and/or Ofcom decides to cease any related work; and
- will be a continuing guarantee from year to year and no alteration or amendment to this undertaking shall be of any force or effect.

Signed on behalf of the Applicant by its duly authorised representative(s):

Full name

Position in organisation

Signature of applicant

Date of signature (DDMMYYYY)

***(If required*)* Signed by the Authority's representatives acting on the Applicant's behalf:**

Full name

Position in organisation

Signature of applicant

Date of signature (DDMMYYYY)

(*) If this undertaking is signed by the Authority's representatives acting on the Applicant's behalf, it must also be signed by the Applicant's duly authorised representative(s) above.

F. Checklist

Before submitting this application please check that you have:

- completed all sections of the form applicable to you
- supplied all necessary supporting information
- signed the declaration
- made the appropriate payment
- made/saved a copy for reference

Where to send this form

Please email your application form and supporting information to: ifc.enquiries@ofcom.org.uk