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## **Ride London 2022**

London and Surrey

27<sup>th</sup> -29<sup>th</sup> May 2022

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# Introduction

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This event is managed by the London & Surrey Cycling Partnership (LSCP) and combines the fun and accessible element of a free family ride in central London with the excitement of watching the world's best professional cyclists race.

Justin Whillock will be the PMSE Spectrum Planner coordinating this event.

Frequency Coordinator



Justin Whillock

Our office contact details are:

+44 (0) 207 981 3803 or email [pmse@ofcom.org.uk](mailto:pmse@ofcom.org.uk)

During the event, Justin can be contacted on:

+44 (0) 207 783 4399 or email [Justin.Whillock@ofcom.org.uk](mailto:Justin.Whillock@ofcom.org.uk)

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# 1. Application Process

As Ride London is designated a Major Event, applications for frequencies will not be subject to Ofcom PMSE's usual three-day turnaround rule. All frequency applications will be collated and worked on at the same time in order to achieve the best frequency allocation plan.

Applications can be processed via the Ofcom PMSE website [www.ofcom.org.uk/pmse](http://www.ofcom.org.uk/pmse) using the Event Application system or send an email containing the required application form to [PMSE@ofcom.org.uk](mailto:PMSE@ofcom.org.uk).

Application forms can be downloaded from our website <https://www.ofcom.org.uk/manage-your-licence/radiocommunication-licences/pmse/apply-for-a-pmse-licence>

The cut off point for these applications to be received is **29<sup>th</sup> April 2022**. It is advisable to get them in as soon as possible as applications received after this date may not be accommodated as required.

The key information that we require when you apply is:

- The number of wireless microphones, IEMs (In Ear Monitors), radio talkback systems or cameras you require
- The frequency range that your equipment will tune across and the tuning steps
- The dates and times that frequencies are needed
- Where your frequencies will be located
- The name of the team you are representing (if none please state)

The use of wireless microphones and IEMs is restricted throughout the UK due to Digital TV carrier signals. The list of available TV channels for these venues can be found on the UHF Mic Planner via the Login page. The availability of these frequencies will be limited due to other licenced users nearby and the digital footprint. You may want to consult this tool before applying.

## 2. Coordination and Licensing

### General Information

Upon receipt of your application you will be contacted to confirm that we are in receipt of it. Any co-ordination issues or changes which may be required will be addressed directly with the applicant.

The route of the race has many different areas and sites where receive antennas can be placed, knowing the exact location of your equipment is vital to the co-ordination in this RF heavy event.

### Payment and Licence Documents

It is imperative that we receive payment before your licence is scheduled to start so we can issue your frequencies. To help with this we accept debit/credit cards, cheques and bank transfers or can take payment from existing carnets. When paying by debit/credit card you will receive a secure payment link to your email address. *Please note that Ofcom PMSE are unable to accept payments made by AMEX.* Your licensing documentation will be dispatched upon receipt of full payment and we aim to have licences ready for issue on or before **13<sup>th</sup> May 2022.**

## 3. Event Time

Operation of the frequencies during the event may be subject to strict licensing times. These times must be adhered to. It is your responsibility to ensure that these rules are followed. If there are concerns about licensing times, please do contact the Event Coordinator.

If when on-site interference is experienced on your frequencies, please contact the Event Co-ordinator or the Out Hours PMSE Emergency Coordinator right away. The Co-ordinator will investigate why you may be subjected to this interference and offer you suitable alternatives within the constraints of your equipment should this be appropriate

## 4. Useful Contacts

### Event Coordinator Details

E-mail: [Justin.Whillock@ofcom.org.uk](mailto:Justin.Whillock@ofcom.org.uk)

Direct Dial: +44 (0) 20 7981 3632

### Office Details

Our office hours are 9:00 – 17:00 Monday to Friday

Telephone: +44 (0) 207 981 3803

Email: [pmse@ofcom.org.uk](mailto:pmse@ofcom.org.uk)

For help outside of these hours, please contact our out of hours Emergency Coordinator (Please note there is a £55 premium charge per schedule for our out of hours service) on emergency contact number: [+44 \(0\) 7866 423619](tel:+44(0)7866423619).