An electronic version of this form is also available online. If you would prefer to make your application using the electronic version, please visit Ofcom’s website at www.ofcom.org.uk
1. **Who is the licence to be issued to?**

   A licence can only be issued to a legal entity. Ofcom recognises the following main types of legal entity:
   - individual or sole trader;
   - partnership;
   - public limited company;
   - limited company; and
   - incorporated association.

   As well as:
   - corporations;
   - local authorities and
   - unincorporated registered charities.

   For a partnership, please give the full name of one partner (who must also sign the declaration on page 4) and supply a list of the full names of all other partners in the declaration.

   **Individual or sole trader**
   - Surname
   - Forenames

   **Partnership**
   - Surname
   - Forenames

   **Limited or public limited company**
   - Name

   **Incorporated association**
   - Name

   **Company Registration Number**

   **Other legal entity**
   - Name
   - Registration number

2. **What is the trading name (if any) of the business that will register the business radio service?**

3. **Where would you like the licence to be sent?**

   Please note that for a public limited company, limited company or incorporated association, this must be the registered office.

   **Address**

   **Postcode**

   **Tel**

   **Fax**

   **Email**
4 Please supply a contact name and address for licence renewals, accounts queries and additional correspondence.

Name
Address
Postcode
Tel
Fax
Email

5 If the addresses in Questions 3 and 4 are different, do you wish to have copies of the licence sent to each location?

☐ Yes  ☐ No

6 Please supply the names and contact details of people in your organisation who are responsible for the operation of radio equipment, and who Ofcom can contact in case of queries about your application and/or radio system.

Non-technical contact
Name
Tel
Fax
Email

Technical contact (if different)
Name
Tel
Fax
Email
I declare that all details given in this application form are correct to the best of my knowledge.

The information on this application form is being collected on behalf of Ofcom.

Signature of applicant

Date of application

For self and partners (tick if applicable)

Full name in CAPITAL LETTERS

Position in organisation (if applicable)

Partnerships must be applied for by one partner signing ‘for self and partners’. A director or authorised person must sign for public limited companies, limited companies and other legal entities.

Partnership members

Name

Signature

Name

Signature

If the number of partners exceeds the space provided above, additional partners’ details should be provided on a separate sheet of paper in the format given above and attached to this form.

Checklist

Failure to complete this form fully or provide any additional information requested may delay the processing of your application.

☐ If applying on behalf of a partnership, have you listed all the partners in the declaration?

☐ Have you enclosed payment for the licence fee? Please make cheques payable to ‘Ofcom’.

☐ Have you signed the declaration?

Please note that any false information provided may, at Ofcom’s discretion, invalidate the licence after it has been granted.

Where to send your form

Please send your completed application form to:

Ofcom
FAO Spectrum Licensing
PO Box 1285
Warrington
WA1 9GL

For help contact Spectrum Licensing:

Tel: 020 7981 3131
Fax: 020 7981 3235

E-mail: spectrum.licensing@ofcom.org.uk
Website: www.ofcom.org.uk

Cost of a licence

The licence fee is £50 which includes registration of up to 50 terminals. For every terminal beyond 50 you should add £1 to the cost of your licence.