

OfW 225 – Non-operational Licence Application Form

Please refer to **Guidance notes OfW357** before completing this form

It would help us greatly if you could email your completed form back to us. We are required to co-ordinate these applications within Ofcom and, depending on your requirements, with existing spectrum users/licensees. If we can do this electronically, the processing time can be significantly reduced.

You must complete a separate application form for each project.

Applicant Details

1. Who is the Licence to be issued to? <i>(Licence issued subject to approval)</i>	Name: Company Registration Number: Website: Address: Postcode: Tel: Mobile: Fax: Email:
2. Where would you like the licence document sent? <i>(if different from Q 1)</i>	Name: Job Title: Address: Postcode:

	Fax: Email:
3. Who will be the contact on-site:	Name: Job title: Address: Postcode: Tel: Mobile: Fax: Email:

Transmitter Frequency Details

<p>8. What is the frequency of operation and class of emission?</p> <p><i>(for guidance, please refer to our information sheet OfW84 – Class of Emissions. Hyperlink below)</i></p> <p>https://www.ofcom.org.uk/data/assets/pdf_file/0032/88484/OfW84-Guide-to-class-of-emissions.pdf</p> <p>Please only apply for the frequencies required as unduly large requests may result in delays.</p>	<p><u>Frequency of operation</u></p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p>	<p><u>Bandwidth/ Class of emission</u></p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p>
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Transmitting Antenna Details

<p>9. What type of antenna will be used?</p>	
<p>10. What will be the antenna height above ground level?</p>	<p>metres:</p>
<p>11. What is the ground height above mean sea level?</p>	<p>metres:</p>
<p>12. What is the antenna gain?</p>	<p>dB:</p>
<p>13. Is the antenna directional?</p>	<p><i>Please tick relevant box:</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>(if 'No' please proceed to Q 15)</i></p>

<p>17a. Is Transmission planned to occur at an open air test site?</p> <p>Please tick relevant box:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>17b. What method, if any, will be used to suppress any radiated emissions?</p> <p>Where possible, please state the likely attenuation from the suppression or provide a clear overview of the suppressed environment</p>	
<p>18. It is advisable to consider the potential interference risk of your application to other users of the radio spectrum.</p> <p>In the event where there are concerns due to the risk of interference, it would be helpful to know what compromises you may be able to undertake in your testing to reduce this risk.</p> <p>Please provide these details; this could increase the likelihood of a licence being issued, or could ensure a more speedy co-ordination process.</p>	

Declaration

Please note:

- False information given on this application form may, at Ofcom's discretion, invalidate the licence after it has been granted.
- Information on this application form is being collected on the authority of Ofcom.
- Information given on this form is to be processed for the purpose of approving this application and issuing an appropriate licence for radio transmission.
- Information in sections 4b to 18 of this application form may be made available in part or in full to third parties in particular to understand the risks of harmful interference. The sections preceding this will remain confidential within our legal obligations.
- Once a licence has been issued copies of that licence may be made publicly available.
- All non operational licences are issued on a non protected and non interference basis
- Non-operational licences can not be used for any commercial or operational purposes.
- In the event of a licence being issued, failure to comply with the terms may result in revocation of the licence and may lead to prosecution of the offender. A change from the details shown in the licence made without prior approval from Ofcom may also mean that operation of the equipment would be illegal.

Print full name:

Position in organisation:

Date:

All the details given in this application form are correct to the best of my knowledge.

I declare that the body (if any) I represent will be responsible for compliance with the licence and has control and supervision of the station, and that I have due authority to make this declaration and to sign this application on its behalf.

Please attach your completed form to an email and send to: stulicences@ofcom.org.uk
or alternatively please post it to:

Non-operational Licences
Ofcom
Riverside House
2a Southwark Bridge Road
LONDON
SE1 9HA

What happens next?

You will receive an email confirming that we have received your application and providing you with a reference number. A member of the team may also contact you to clarify your requirements.

If you do not receive confirmation please contact the Non Operational Licensing Team on 020 7981 3157 or 020 7981 3857