

# Application for the issue or variation of a Satellite (Earth Station Network) licence - OfW103

Before completing this form please read the guidance notes below.

Please note the technical information contained in this application form will be used in the co-ordination procedure with other users of the radio spectrum. Please keep a copy of the completed application form.

## Who should use this form?

You may use this form to apply for, or vary, a Wireless Telegraphy Act 2006 licence for a Satellite (Earth Station Network) licence.

## Completing this form

When completing this application please refer to the notes and complete in dark ink in BLOCK CAPITALS. All fields are mandatory unless stated otherwise.

If you are establishing additional locations for Earth Stations in your network, you must follow the conditions in the licence and apply for clearance using application form OfW453 where required.

## Communication preference

Where possible, we send correspondence to licensees electronically. This is quicker for you and cheaper for us. By applying on-line and providing your email address, we assume that you wish to receive correspondence and notifications relating to Wireless Telegraphy Act licences electronically and not on paper.

If you do not wish to receive documents electronically, you must opt out by ticking the box in the declaration.

## Radiation hazard

Applicants are advised to obtain information concerning safety precautions relating to intense radio frequency radiation from the local Area Office of HM Factory Inspectorate. The address and telephone number may be found under 'Health and Safety Executive' in the telephone directory and also at [www.hse.gov.uk/radiation/](http://www.hse.gov.uk/radiation/)

## How we use your data:

We require this information in order to carry out our licensing duties under the Wireless Telegraphy Act.

Please see Ofcom's General Privacy Statement for further information about how Ofcom handles your personal information and your corresponding right:

[www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement](http://www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement)

## For help contact:

Ofcom  
FAO Spectrum Licensing  
PO Box 1285  
Warrington  
WA1 9GL

Email: [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk)

Website: [www.ofcom.org.uk/manage-your-licence](http://www.ofcom.org.uk/manage-your-licence)

Phone: 020 7981 3131

## A. Application purpose

This application is for: (tick **one** box only)

**a new annual licence**  continue to section B

**a variation to an existing annual licence**  Please quote your licence number and give further details below

Licence no.

Details

## B. Applicant details

### B1. Who is the licence to be issued to?

Please give the full name of the company or authority to which the licence is to be issued.

### B2. Applicant's address

Address

Tel. no.

Mobile

optional

Postcode

Email

Country

Fax no.

optional

### B3. Address for correspondence (if different from above)

Address

Tel. no.

Mobile

optional

Postcode

Email

Country

Fax no.

optional

## C. Contact details

### C1. Licence contact

Name	<input type="text"/>
Tel. No.	<input type="text"/>
Mobile	<input type="text" value="optional"/>
Email	<input type="text"/>

### C2. Billing contact

Name	<input type="text"/>
Tel. No.	<input type="text"/>
Mobile	<input type="text" value="optional"/>
Email	<input type="text"/>

### C3. Technical contact

Name	<input type="text"/>
Tel. No.	<input type="text"/>
Mobile	<input type="text" value="optional"/>
Email	<input type="text"/>

## D. Network details

### D1. Earth station details

Type of earth station network

(fixed, aircraft, train, vessel, vehicle-mounted, mixed)

Name of earth station network

### D2. Satellite details

Name of satellite / satellite network

Orbital characteristics

(please tick one and provide orbital longitude if geostationary)

Non-geostationary

Geostationary

Orbital longitude    \*      
decimal degrees E / W

### D3. Contact number in the event of an emergency

Telephone

## E. Declaration

By signing this form, I confirm that I have read and understood the notes. Any information provided is correct and complete to the best of my knowledge and belief. I declare that I am responsible for compliance with the licence and control and supervision of the equipment which is the subject of the licence and have due authority to make this declaration and sign this application.

I agree to the use of my personal data for the purposes described on page 1 of this form

As the licensee I prefer not to receive electronic correspondence and all licence documentation should be sent to me by post

Signature of applicant

Today's date

D	D	M	M	Y	Y	Y	Y
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Full name

Position of applicant  
in organisation (if applicable)

(Partners are taken to be signing  
on behalf of all partners)

## Where to send this form

Please **DO NOT** include payment with this form as you will be invoiced at a later date.

Ofcom

FAO Spectrum Licensing

PO Box 1285

Warrington

WA1 9GL

Email: [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk)

Website: [www.ofcom.org.uk/manage-your-licence](http://www.ofcom.org.uk/manage-your-licence)

Phone: 020 7981 3131

If you need assistance, then please email [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk).

There is also information available on our website at [www.ofcom.org.uk](http://www.ofcom.org.uk).