
The Grand National 2022

Aintree Racecourse

9th April 2022

Introduction

The Grand National is a returning fixture in our event season. This event remains a major event because it requires extensive co-ordination of wireless microphones, in ear monitors (IEMs) and talkback systems.

This year the event will be coordinated by Justin Whillock.

Frequency Coordinator



Justin Whillock

On the following pages you will find information relating to The Grand National which we hope you find useful. This information highlights each stage of the Major Event process from applying through to go live at the event. If there is any additional information you need then please do not hesitate to contact Justin who will be happy to help.

E-mail: justin.whillock@ofcom.org.uk

Direct Dial: +44 (0) 20 7981 3632

Mobile: +44 (0) 7872 421 225

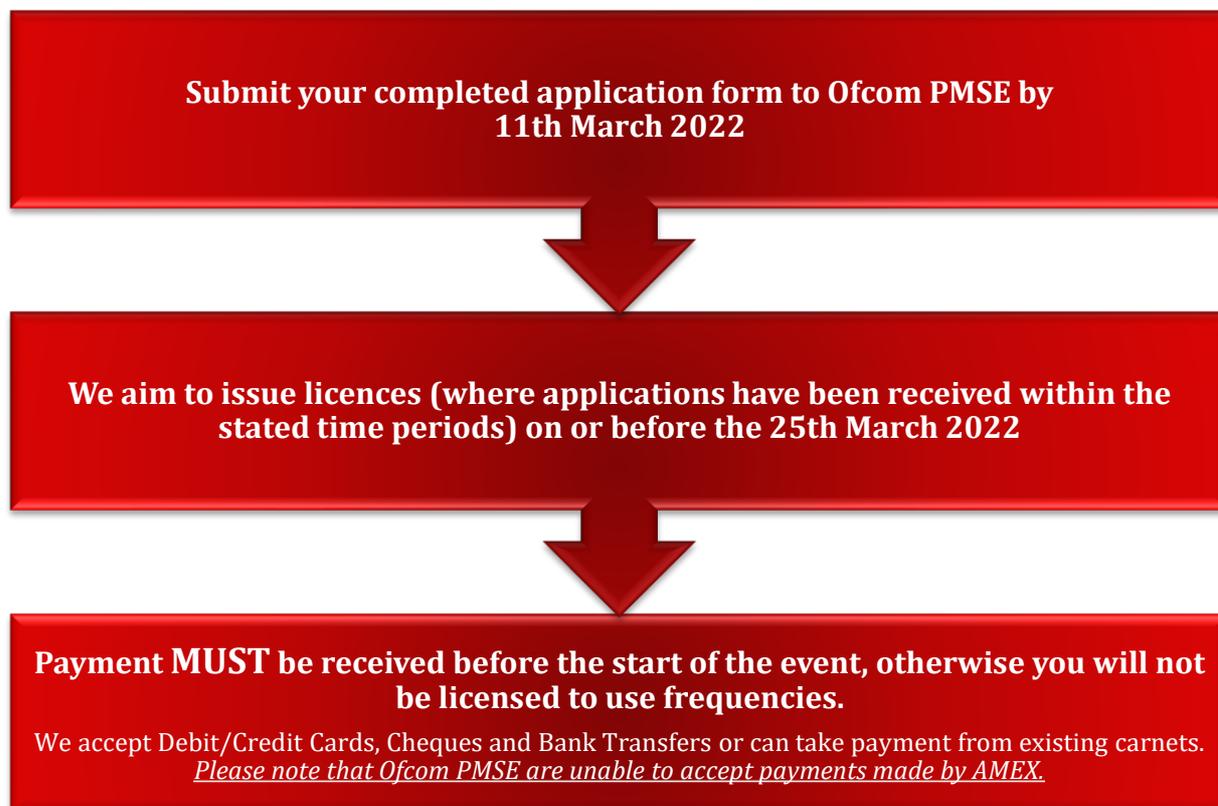
Our office contact details are: +44 (0) 207 981 3803 or email: pmse@ofcom.org.uk

Contents

Section

1. Application Process	1
2. Coordination and Licensing	2
3. Event Time	3
4. Useful Contacts	4

1. Application Process



1.1

As the Grand National is designated a Major Event, applications for frequencies will not be subject to Ofcom's usual three-day turnaround rule. All frequency applications will be collated and worked on at the same time in order to achieve the best frequency allocation plan.

The list of available TV channels for these venues can be found on the UHF Mic Planner via the Login page of the Ofcom PMSE website www.ofcom.org.uk/pmse. The availability of these frequencies will be limited due to other licenced users nearby and the digital footprint. You may wish to consult this tool before submitting your frequency request to us.

Applications can be submitted via the online Event Application process, or by submitting an application form in the usual manner. All application forms are downloadable from our website.

On receipt of all frequency applications customers will be notified via email that their application has been received. Once applications have been reviewed, customers will be contacted if there are any immediate concerns regarding their requirements, or if any relevant information has been omitted.

It is advisable to submit frequency applications by the **11th March 2022** as applications submitted later than this may not be accommodated as required.

2. Coordination and Licensing

General Information

Upon receipt of the application you will be contacted to confirm that we have received it. Any co-ordination issues or changes that may be required will be addressed directly to the applicant.

Aintree has different areas that receive antennas can be placed, such as the concourse, the cloister and the parade area. Knowing the exact location of your equipment is vital to the successful coordination of this RF heavy event.

Information key to the coordination process includes:

- The number of wireless microphones, in ear monitors and wireless talkback systems and wireless cameras required
- The frequency range that equipment will tune across (greater flexibility will aid the coordination process)
- The location of transmit antennas for talkback systems
- The dates and times that frequencies are needed
- Location of receive points
- Heights above ground level for frequencies transmitting or receiving on hoists

Such information can be included on the application form or an accompanying email.

When Licences have been processed, a secure payment link will be emailed to the applicant if paying by credit or debit card. Once confirmation of payment has been received, the Licence will be issued and emailed to the applicant. We aim to issue licences by **25th March 2022** for applications received within the stated time periods, allowing sufficient time for equipment to be retuned or programmed.

Payment can also be made via BACs transfer, cheque (made payable to Ofcom PMSE) or by Carnet tokens.

3. Event Time

PMSE may be onsite to provide support to the PMSE community throughout the event, it is imperative that all frequencies are used within the terms and conditions of the Licence held. This includes transmission of frequencies only during the times and dates stated on the Licence, not exceeding the designated maximum power, transmitting frequencies only from the location specified on the Licence or as discussed with the Event Coordinator.

If interference is experienced during the event the Event Coordinator may be available to assist onsite during office hours by way of investigating the possible cause of the interference. If the cause is identified the necessary steps will be taken. If interference occurs outside of office hours the Event Coordinator or Emergency Coordinator will be able to assist.

4. Useful Contacts

Event Coordinator Details

E-mail: justin.whillock@ofcom.org.uk

Direct Dial: +44 (0) 20 7981 3632

Mobile: +44 (0) 7872 421 225

Office Details

Our office hours are 9:00 – 17:00 Monday to Friday

E-mail: pmse@ofcom.org.uk

Telephone: +44 (0) 207 981 3803

For help outside of these hours, please contact our out of hours PMSE Emergency Coordinator (Please note there is a £55 charge per schedule for bookings made via our out of hours service in addition to the licence fee) on emergency contact number: [+44 \(0\) 7866 423619](tel:+44(0)7866423619).