

Ofcom application form OfW530

# Application for a Grant or Variation of Recognised Spectrum Access for a Receive Only Earth Station

Before completing this form please read the **Guidance Notes** starting on page 5.

This form should be used to apply for a new Grant of Recognised Spectrum Access (RSA) for a Receive Only Earth Station (ROES) or to apply to vary an existing RSA Grant in the bands 1690 – 1710 MHz, 3600 – 4200 MHz, 7750 – 7900 MHz or 25.5 – 26.5 GHz. An RSA Grant is valid for a site and can incorporate any number of receiving earth stations that are located within 500 metres of a nominated site centre.

The technical parameters of each RSA for ROES 'deployment' must be provided by the applicant in a separate spreadsheet, which you can obtain by emailing [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk). An earth station 'deployment' is a unique 'path' between an earth station and a satellite. A separate spreadsheet is required to define each earth station deployment.

If you wish to modify the technical parameters of an existing earth station deployment on a Grant, please request a copy of the spreadsheet containing the parameters of the existing deployment. Please note that the technical information you provide will be used in the coordination procedure with other users of the radio spectrum.

**Please ensure this application form is signed and dated at the bottom and use capitals throughout.** Please also keep a copy of the completed application form.

#### How we use your data

We require this information in order to carry out our licensing duties under the Wireless Telegraphy Act.

Please see Ofcom's General Privacy Statement for further information about how Ofcom handles your personal information and your corresponding right:

[www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement](http://www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement)

## 1 Applicant details

### Is this application

(Tick **one** box only.)

for a new annual RSA Grant?

for a variation to an existing RSA Grant?

For a variation, please quote your RSA Grant number:

Please provide any further details below:


Please give the full name of the company or authority to which the Grant is to be issued

UK registered number

UK registered address

Address


Postcode

## 2

## Contact details

Please provide the relevant contacts for this RSA Grant application

### Grant contact

Name

Address

Email

Tel

### Billing contact

Name

Address

Email

Tel

### Technical contact

Name

Address

Email

Tel

## 3

## Site details

Please provide a name for the RSA Grant site

Site Name

Please provide the address of the site

Site Address

Postcode

Please provide the location of the site centre, in either British National Grid Reference or Latitude/Longitude (WGS84)

Two letters and ten figures (e.g. TQ 12345 67890)

NGR

OR

	Degrees	N/S	Minutes	Seconds
Latitude	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Longitude	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 4 Declaration to be signed by all applicants

- Information given on this form is to be processed by Ofcom for the purpose of approving this application and issuing or varying a Grant of RSA for ROES.
- In the event that a RSA Grant is issued, details of the RSA grant will be made publically available.
- It is an offence to knowingly make a false statement in support of this application and this may lead to the application or RSA grant being refused or revoked

I declare that all the information that I have provided in this application form is correct, to the best of my knowledge and belief.

Signature of applicant

Name of applicant (BLOCK CAPITALS)

Position of applicant in organisation (if applicable)

(Partners are taken to be signing on behalf of all partners)

Date of signature

## 5 Checklist

Have you

- completed all sections of the form applicable to you?
- completed technical details in separate spreadsheets(s), if applicable?
- signed the declaration?
- made a copy for reference?

## 6 Where to send your form

Please send your completed application form to:

Ofcom  
FAO Spectrum Licensing  
PO Box 1285  
Warrington  
WA1 9GL

E-mail: [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk)  
Tel: 020 7981 3131

# Guidance Notes for completing this Application

These notes and application form relate to the issue of a Grant of RSA for ROES under the Wireless Telegraphy Act 2006.

In the case of a private firm which is not a Limited Company, the full name of each partner or sole trader should be given. Limited liability partnerships (LLPs) are to be regarded as a form of limited liability company. Grants can only be granted

to applicants for the purposes of conducting a business or of providing a professional or public service. Grants cannot be granted to unincorporated associations.

The processing of the application may be delayed if any of the details given on this form are not complete or correct.

## 1 Applicant details

### RSA Grant number

If the application is for a variation to an existing Grant please provide the RSA Grant number, otherwise leave blank.

The RSA Grant number is in the format 0123456/7.

### Further details

Please provide further information that may help Ofcom to process the application.

If required, use the space provided to indicate the required start/end date of the RSA Grant.

### Company name

Enter the name of the company responsible for making the application. This may be either: a natural person if an individual or sole trader; or a legal entity including and limited to: a partnership; a public or other limited liability company (including a limited liability partnership); a local or other public authority; a registered charity; or a Diplomatic Mission located within a territory administered by the United Kingdom.

### UK registered number

Enter the appropriate details, e.g. for a company this shall be the company's registration number as allocated by Companies House.

### UK registered address

Enter the address at which communications and notices shall, if necessary, be served upon the applicant. If the applicant is an individual or a sole trader, this address shall be the applicant's usual residence or principal place of business. If the applicant is incorporated, this address shall be the address of the applicant's principal office or principal place of business.

## 2 Contact details

### RSA Grant contact

Enter the contact details of an individual who is able to represent the RSA Grant holder and to which Ofcom shall direct routine communications and notices.

### Billing contact

Enter the contact details of an individual to which Ofcom shall direct RSA Grant fee invoices.

### Technical contact

Enter the contact details of an individual who is responsible for managing the ROES site and who is able to represent the RSA grant holder on technical and coordination matters.

## 3 Site details

### Site name

Enter a name for the receive earth station site.

### Site address

Enter the address of the receive earth station site.

### Location of site centre

Enter a location for the site centre. All ROES associated with the RSA grant shall be located within 500 metres of this specified site centre.

The site centre should be specified in either:

#### 1. Ordnance Survey British National Grid

Specified as the grid square (two letters) followed by Eastings (5 numerals) and Northings (5 numerals).

For example: **TQ 12345 67890**

#### 2. Latitude and Longitude

Specified as Latitude (North/South) and Longitude (East/West) of the Greenwich meridian in degrees, minutes and seconds of arc using the WGS84 datum.

For example:

	Degrees	N/S	Minutes	Seconds
Latitude:	<b>51</b>	<b>N</b>	<b>23</b>	<b>56.14</b>
	Degrees	E/W	Minutes	Seconds
Longitude:	<b>0</b>	<b>W</b>	<b>36</b>	<b>11.20</b>