

Reference: 01549563

Temiloluwa Dawodu
Information Rights Advisor
information.requests@ofcom.org.uk

25 January 2023

Freedom of Information: Right to know request

Thank you for your request for information in relation to C4C board members. We received this request on 28 December 2022. We have considered it under the Freedom of Information Act 2000 (the "FOI Act").

Your request and our response

Please could you provide me with a copy of:

- the contracts of all current members of the C4C board and/or any 'template' version of such contracts

We have attached the following templates:

- Appointment as Non-Executive Director of Channel 4 Corporation letter with terms of appointment.
- Addendum to letter of appointment as a Non-Executive Director of Channel 4 Corporation.
- Appointment of chair letter with terms of appointment.
- Reappointment as Deputy Chair of the Channel 4 Corporation letter with terms of reference.

Please note that there was a change made to the template terms of appointment on 1 January 2018 to include a one-year probationary period. All board members appointed after this date would have received the attached template and anyone appointed before then, would have had similar terms but with no probationary period.

- details of the process agreed between Ofcom and DCMS for obtaining SoS approval of C4C board appointees (as referenced in the DCMS/C4C MoU at [14])

We have attached the following:

- MoU between Ofcom and DCMS dated October 2018 (see paragraphs 17 to 19)

- any current notes that may affect current board members reappointment

We need some clarification on what you mean by “*any current notes that may affect current board members reappointment*” in order for us to check our systems for the information; for example, you could specify what sort of documents you are after. You may find it helpful to look at the MoU attached to this request as it sets out the processes followed when appointing board members.

Once we have this clarification, we will be happy to process this as an FOI request. Please note that should you decide to provide the clarification, disclosure exemptions under the FOI Act may apply.

I hope this information is helpful. If you have any queries, then please contact information.requests@ofcom.org.uk. Please remember to quote the reference number above in any future communications.

Yours sincerely,

Temiloluwa Dawodu

If you are unhappy with the response you have received in relation to your request for information and/or consider that your request was refused without a reason valid under the law, you may ask for an internal review. If you ask us for an internal review of our decision, it will be subject to an independent review within Ofcom.

The following outcomes are possible:

- the original decision is upheld; or
- the original decision is reversed or modified.

Timing

If you wish to exercise your right to an internal review, **you should contact us within two months of the date of this letter**. There is no statutory deadline for responding to internal reviews and it will depend upon the complexity of the case. However, we aim to conclude all such reviews within 20 working days, and up to 40 working days in exceptional cases. We will keep you informed of the progress of any such review. If you wish to request an internal review, you should contact information.requests@ofcom.org.uk.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF