

Using The Ofcom Licensing Portal

Products currently on the Licensing Portal are – Aircraft, Amateur, Business Radio Light, Maritime Training School, Shared Access, Ships Radio, Spectrum Access EHF and UAS (Drone)

How to register online

Visit: <https://www.ofcom.org.uk/spectrum/radio-equipment/online-licensing-service>

- Click “Log in or Register”
- Click “Register as a new user”
- Enter your details to register as a new user

My Details
*Fields marked with * are required*

Title

First name*

Middle name

Last name*

Email address*

Confirm email address*

Main phone number*

Mobile number

Challenge question

Answer to challenge question*

- Click Register
- You will be sent a verification link to your registered email to create your password and complete the registration process.

How to Login

Existing Users

Visit: <https://ofcomlive.my.site.com/licensingcomlogin>

- Enter your username (email address)
- Enter your password
- If you have forgotten your password, click forgot password and you will need to enter your email address to set up a new password.

Login for registered users

*Fields marked with * are required*

Email address*

[Forgotten or changed your email address?](#)

Password*

[Forgotten your password?](#)

Login

Do you need help logging in?
Please ensure you are using the latest version of your web browser. If you are still having any problems please get in touch using our [webform](#).

Manage your personal details online

- Click “Update your details”
- Here you can update your address and telephone number

Keeping in touch

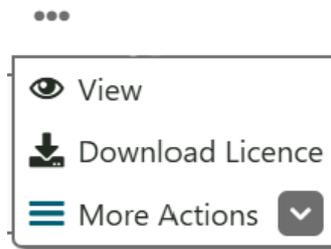
Are your correspondence details up to date? Use the buttons below to update your contact details or give someone else access to manage your licences

[Update your details](#) [Authorise user](#)

- Clicking “Authorise user” allows you to add others to manage licences on you or your licensee’s behalf.

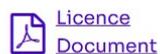
Generating Licence Documents for new portal

- Click “manage” next to the product type (Aeronautical, Business Radio, EHF, or Shared Access)
- You may need to select the licensee you are acting on behalf of if you assist more than one licensee. Click manage licence and you are then taken to the licence list view.
- If you are the contact for one licensee, click manage licence and you will be taken to the licence list view.
- In the licence list view you will see all of your current licences.



Generating Licence Documents for Amateur and Ship

- Click “manage” next to the product type (Amateur or ship radio)
- Click “View my licences”
- Hover over your licence and click “view”
- You will see a PDF icon which allows you to download your licence



Still Need Assistance.

Please contact Spectrum licensing using the below details:

By webform:

Click [here](#)

By post:

Ofcom
FAO Spectrum Licensing
PO Box 1285
Warrington
WA1 9GL

By Telephone:

0300 123 1000
020 7981 3131