

Community Digital Sound Programme (C-DSP) licence

Application form – Part A (public)

Name of applicant (i.e. the body corporate that will hold the licence):

CPR CIC

Proposed service name:

CPR

Radio multiplex service(s) on which the proposed C-DSP service is to be provided (note this must be a small-scale multiplex area either previously advertised or currently being advertised by Ofcom as shown in the multiplex licence advertisement)

Hinckley and Nuneaton (small scale multiplex), including its expanded coverage of Coalville.

Public contact details (i.e. Contact name and/or company name, company address, telephone number(s) and email):

David Hyde, Director, CPR CIC
CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU
07364156928
David.hyde@coalvillepublicradio.com

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1. Overview

You should complete this form if you are applying for a community digital sound programme licence (“C-DSP”). You can find further information about C-DSP services in the [guidance notes for licensees and applicants](#).

This application form is divided into two parts – **Part A** (which we will publish on our website) and **Part B** (which will be kept confidential). This document constitutes Part A; [Part B of the application form](#) is available on our website.

If you encounter any issues using these forms, please contact broadcast.licensing@ofcom.org.uk.

The purpose of this form

You should complete this form if you are applying for a Community Digital Sound Programme (C-DSP) licence.

A digital sound programme service intended for broadcast by means of a local or small-scale radio multiplex service requires either a C-DSP licence or a local DSP licence. Ofcom’s published guidance notes set out some of the key issues that potential applicants need to consider in deciding which type of licence is suitable for them. In summary, C-DSP services are not run for financial gain and are required to provide social gain. C-DSP licences therefore include strict conditions to ensure that happens, and provide less flexibility than a local DSP licence. However, they do provide access to capacity that small-scale radio multiplex service providers are required to reserve solely for C-DSP services.

A C-DSP licence will be required even if the same programme service is also provided on any other platforms (e.g. FM, satellite), as separate licences are required for those.

As noted above, small-scale radio multiplex services will have reserved capacity for C-DSP services. Issue of a C-DSP licence does not, however, guarantee carriage on a small-scale (or local) radio multiplex service. That is a matter for agreement between the C-DSP licensee and the multiplex service provider, and there may be more C-DSP licences issued in a locality than there are reserved slots on the small-scale radio multiplex service. Note that a C-DSP service does not necessarily have to broadcast using reserved capacity. It can use unreserved capacity on a small-scale radio multiplex service or capacity on a local radio multiplex service, again subject to agreement with the multiplex service provider.

An application for a C-DSP licence will be accepted only once Ofcom has advertised the licence for the small-scale radio multiplex service upon which the proposed C-DSP service is intended to be provided. There is no closing-date by which an application for a C-DSP licence must be submitted (i.e. it can be submitted at any time after the licence for the relevant small-scale radio multiplex licence has been advertised).

You can find further information about how to determine if a service requires a C-DSP licence in Section 2 of the [guidance notes for applicants and licensees](#).

Provision of information

Ofcom requires complete and accurate information to assess applications. This is so that we can assess your application against statutory criteria, consider whether those involved in the body applying for a licence are 'fit and proper' to hold a licence, and determine whether their involvement with other organisations disqualifies them from participation in a licence.

It is an offence under the Broadcasting Act 1996 (as amended) to provide false information or withhold relevant information during the application process, and may be grounds for revocation of a licence subsequently granted.

Publication of information about applications and licensed services

Information provided in **Part A** of the application form will typically be published by Ofcom in our Monthly Radio Update publication the month following the submission of your application. This may take longer if the application is received late in the month. Information provided in **Part B** will not be published.

In submitting this application you agree that, should a licence be granted, Ofcom may publish contact details for the licensee (specified in Section 2 of Part B of the application form), which may include personal data, on the Ofcom website and/or in other relevant publications. If you have any questions about the information that we publish, or there are any changes to this information, you should contact the Broadcast Licensing team by email (broadcast.licensing@ofcom.org.uk).

Ofcom considers issued C-DSP licences to be public documents and copies of licences will be made available to third parties on request albeit, other than the Key Commitments which are tailored to the service, C-DSP licences are standard form documents. A brief description of the licensed service will be published on the Ofcom website, along with the Key Commitments which form part of the licence.

Ofcom publishes a [monthly radio licensing update](#) which lists new services licensed, new applications, licences revoked, licence transfers, and changes to licensed services during the past month.

Data protection

We require the information requested in this form in order to carry out our licensing duties under the Broadcasting Act 1990, Broadcasting Act 1996 and Communications Act 2003. Please see Ofcom's [General Privacy Statement](#) for further information about how Ofcom handles your personal information and your corresponding rights.

Keeping up to date with broadcasting matters

We strongly recommend that the appropriate person at the applicant body signs up to receive Ofcom's regular email updates on broadcasting matters including notification when the Broadcast and On Demand Bulletin is published.

To sign up to receive these communications, you must visit the [email updates](#) area of our website and select 'Broadcasting.'

2. Applicant's details

About this section

In this section we are asking you for details about the applicant company. This must be a body corporate which is not profit distributing.

In the first part of this section, we are asking for basic details about the applicant. These include company registration number and contact information.

In the second part of this section we are asking for details of the applicant's officers (directors or, in the case of LLPs, designated members), its shareholders and participants. Where applicable, we are also asking for details of the officers of the applicant's parent and associated companies or LLPs etc.

If any of the individuals named in your responses are known by more than one name/version of their name, all names must be provided.

Certain persons are disqualified from holding a C-DSP licence. This section asks the questions which enable us to consider this for those types of disqualification which apply specifically to bodies corporate. It also asks questions which are relevant to our assessment of the applicant's fitness and properness to hold a C-DSP licence.

Before completing this section of the form, you should read [Ofcom's guidance on the definition of 'control' of media companies](#). Throughout this section, "control" has the meaning it is given in Part I of Schedule 2 of the Broadcasting Act 1990.

The response boxes and tables should be expanded or repeated where necessary, or provided in a separate annex.

'Officerships' in this section refers to: directorships of bodies corporate, designated memberships of LLPs, or membership of a governing body of an unincorporated association (including partnerships).

Applicant information and contact details

2.1 Name of applicant (i.e. the body corporate that will hold the licence):

CPR CIC

2.2 Company registration number stated on Companies House:

17173702

2.3 For UK registered companies, the address of the applicant's registered office stated on Companies House.

For non-UK registered companies, the principal office address:

CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU

2.4 If a UK registered company, is the current Memorandum and Articles of Association document available on the Companies House website?

Yes. The current Articles of Association are available on Companies House. A copy is included with the supporting documents.

If no, please submit the up to date document and indicate you have done so in the checklist in Section 4 of Part B.

2.5 Contact details of the individual duly authorised by the applicant for the purposes of making this application. This individual should be the company secretary, a director or (if an LLP) designated member.

(If you are an agent completing the form on behalf of the applicant please do not enter your details here – see paragraph 2.25 of the [guidance notes](#)).

Full name	David Hyde
Job title	Director; Station Manager and Compliance Lead
Address	CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU
Telephone	07364156928
Mobile	07364156928
Email	David.hyde@coalvillepublicradio.com

2.6 If the proposed Licensed Service has/will have a website, please provide the website address below.

<https://www.coalvillepublicradio.com>

2.7 How will the service be financed? If the applicant is receiving, or is likely to receive, any form of funding and/or financial assistance to establish and maintain the service, please provide details of who is providing that funding/financial assistance and the extent of it.

If you are receiving funding from, or on behalf of, a source that could be considered a political organisation or a religious body, you must set out the nature of that organisation here.

The service will be financed through local advertising and sponsorship, donations, community fundraising, suitable grants and income from PA and event sound services. Founder contributions and support in kind have helped establish the service. The asset transfer agreement dated 26 April 2026 provides for equipment, funds and operations to transfer from the former community group to CPR CIC with effect from 1 May 2026.

CPR CIC will also explore other suitable sources of income to diversify its funding and help sustain its services.

Ownership and control of the company which will hold the licence

Details of officers, participants and shareholders of the applicant

2.8 Complete the following table, expanding it if necessary, to provide the following details for each director or designated member of the applicant (i.e. the body corporate that will hold the licence):

Full name of individual	Correspondence address ¹	Country of residence	Other officerships held (and nature of the business concerned)	Other employment
David Hyde	CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU	United Kingdom	Groby Parish Council: parish councillor (local government).	N/A
Graham Sutton	CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU	United Kingdom	N/A in existing DSP application.	N/A
Harry Parsons	CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU	United Kingdom	N/A in existing DSP application.	N/A

2.9 Complete the following table, expanding it if necessary, to list all bodies which hold or are beneficially entitled to shares, or who possess voting powers, amounting to more than 5% in the applicant (“participants”). If you are unable to provide a complete answer to this question in relation to beneficial owners, please state whether you have any reason to suspect the existence of any beneficial owners.

Full name of >5% participant (existing and pro-posed)	Number of shares	Total investment (£s)	Total investment (%)	% of voting rights
David Hyde	N/A: no shares	N/A: no share capital	N/A	33⅓%
Graham Sutton	N/A: no shares	N/A: no share capital	N/A	33⅓%

¹ This should be the same address as is held and published by Companies House.

Full name of >5% participant (existing and pro-posed)	Number of shares	Total investment (£s)	Total investment (%)	% of voting rights
Harry Parsons	N/A: no shares	N/A: no share capital	N/A	33⅓%
Comments				
CPR CIC is limited by guarantee and has no shares. Articles 26.3 and 28.3 provide for directors to be members and one vote per member. The percentages above reflect the three directors shown in the supplied chart and require confirmation against the membership register. A £1 guarantee is not paid share investment. The directors collectively govern the company; David Hyde has delegated operational and editorial authority.				

2.10 Complete the following table, expanding if necessary, to identify any entities with which the applicant is affiliated. By affiliated, we mean companies that are related through ownership, either with one company being a minority shareholder in the other, or through multiple companies being owned by a third party.

(If this question is not applicable to the applicant please respond “N/A” in the table.)

Full name of the entity	Address
N/A	N/A
N/A	N/A
N/A	N/A

2.11 Complete the following table, expanding it if necessary, to list any bodies corporate which are controlled by the applicant, and their affiliates:

(If this question is not applicable to the applicant please respond “N/A” in the table.)

Full name of the entity	Address	Affiliates
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Details of persons who control the applicant

2.12 Complete the following table, expanding it if necessary, to list all persons who control the applicant, together with their affiliates. If any persons or bodies control the applicant jointly because they act together in concert (e.g. because of a shareholder's agreement), each such person must be identified here:

(If this question is not applicable to the applicant please respond "N/A" in the table.)

Full name of individual or body	Address	Affiliates
David Hyde	CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU	Conservative Party member (personal affiliation); Groby Parish Council councillor, described as independent in the DSP application.
Graham Sutton	CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU	N/A reported.
Harry Parsons	CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU	N/A reported.

2.13 Complete the following table, expanding it if necessary, to list all officerships in other bodies that are held by any individual listed in response to question 2.12, and any affiliates of those bodies. An "officership" refers to being a director of a body corporate, designated member of a limited liability partnership, or member of the governing body of an unincorporated association:

(If this question is not applicable to the applicant please respond "N/A" in the table)

Full name of individual	Name of body in which officership held	Affiliates of that body
David Hyde	Groby Parish Council: parish councillor	N/A
Graham Sutton	N/A reported	N/A
Harry Parsons	N/A reported	N/A

2.14 Complete the following table, expanding it if necessary, to list all bodies corporate which are controlled by any body corporate listed in response to question 2.12, and their affiliates:

(If this question is not applicable to the applicant please respond "N/A" in the table)

Full name of body corporate listed in 2.11	Body corporate controlled	Affiliates of body corporate controlled
N/A	N/A	N/A
N/A	N/A	N/A

Full name of body corporate listed in 2.11	Body corporate controlled	Affiliates of body corporate controlled
N/A	N/A	N/A

2.15 In relation to each body corporate identified in response to question 2.12, complete the following table, expanding it if necessary, to list all bodies which hold or are beneficially entitled to shares, or who possess voting powers, amounting to more than 5% in the body corporate concerned (i.e. “participants”). You may, but are not required to, exclude from this table any bodies listed in response to question 2.12. If you are unable to provide a complete answer to this question in relation to beneficial owners, please state whether you have any reason to suspect the existence of any beneficial owners.

(If this question is not applicable to the applicant please respond “N/A” in the table)

N/A: no corporate controller identified				
Full name of >5% participant	Number of shares	Total investment (£s)	Total investment (%)	% of voting rights
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
Comments				
N/A				

Involvement of the applicant in specified activities

2.16 Please state below whether the applicant, or any of the directors, shareholders or other individuals named above, including their associates (i.e. directors of their associates and other group companies), is, or is involved in, any of the below, and the extent of that interest.

Activity/involvement	Yes / No	Please state who is involved; the name of the body/individual/agency they are involved with; and the extent of their involvement
a) A local authority	Yes	David Hyde: member of Groby Parish Council, described as independent in the existing DSP application.
b) A body whose objects are wholly or mainly of a political nature, or which is affiliated to such a body	Yes	David Hyde: personal membership of the Conservative Party disclosed in the existing DSP application. CPR CIC is not reported to be affiliated to or funded by a political organisation.

Activity/involvement	Yes / No	Please state who is involved; the name of the body/individual/agency they are involved with; and the extent of their involvement
c) A body whose objects are wholly or mainly of a religious nature; ²	No	Confirmed as stated.
d) An individual who is an officer of a body falling within (b) or (c);	No	Confirmed as stated.
e) A body corporate which is an associate (as defined in paragraphs 1(1) and 1(1A) of Part I of Schedule 2 to the Broadcasting Act 1990) of a body falling within (b) or (c);	No	Confirmed as stated.
f) An advertising agency or an associate of an advertising agency	No	Confirmed as stated.

Details of applications, licences and sanctions

2.17 Is the applicant (i.e. the body corporate that will hold the licence) a current licensee of Ofcom?

Yes

If yes, please provide the licence details expanding the table if necessary:

Licence number	Name of multiplex
DP106122BA/1	Coalville Public Radio (local DSP service; CPR CIC is not a multiplex licensee). Granted 1 June 2026; to be retained.
N/A	N/A
N/A	N/A

2.18 Has the applicant (i.e. the body corporate that will hold the licence) held an Ofcom broadcasting licence before?

Yes

² Please refer to Sections 3 to 5 of [Ofcom's religious guidance note](#) for details on how we determine the eligibility of religious bodies to hold certain broadcasting licences.

If yes, please provide the details expanding the table if necessary:

Licence number	Name of service or multiplex
DP106122BA/1	Coalville Public Radio (local DSP service; CPR CIC is not a multiplex licensee). Granted 1 June 2026; to be retained.
N/A	N/A
N/A	N/A

2.19 Has anyone involved in the proposed service held an Ofcom broadcasting licence or been involved in an Ofcom-licensed broadcast service before?

Yes

If yes, please provide the details expanding the table if necessary:

Dates licence was held or dates of involvement	Licence number (if known)	Name of service or multiplex
1 June 2026 to present: director of CPR CIC, the licensee.	DP106122BA/1	Coalville Public Radio: David Hyde
1 June 2026 to present: director of CPR CIC, the licensee.	DP106122BA/1	Coalville Public Radio: Graham Sutton
1 June 2026 to present: director of CPR CIC, the licensee.	DP106122BA/1	Coalville Public Radio: Harry Parsons

2.20 Does the applicant (i.e. the body corporate that will hold the licence) control an existing Ofcom licensee?

No.

If yes, please provide the licence details expanding the table if necessary:

Licence number	Name of service or multiplex
N/A	N/A
N/A	N/A
N/A	N/A

2.21 Is the applicant (i.e. the body corporate that will hold the licence) controlled by an existing licensee or by any person who is connected (within the meaning of Schedule 2 to the Broadcasting Act 1990) with an existing licensee (i.e. as a “participant”)?

No.

If yes, please provide the following information, expanding the table if necessary:

Licence number	Name of service or multiplex
N/A	N/A
N/A	N/A
N/A	N/A

2.22 Has the applicant – or any person(s) controlling the applicant - made any other application to Ofcom (or its predecessor broadcast regulators – the Independent Television Commission and the Radio Authority) for any licence which has since been surrendered by the licensee or revoked by Ofcom (or one of its predecessor regulators)?

No.

If yes, please provide the following information, expanding the table if necessary:

Licence number	Name of service or multiplex
N/A	N/A
N/A	N/A
N/A	N/A

2.23 Is the applicant – or any person(s) controlling the applicant - subject to any current or pending investigation by any statutory regulatory or government body in the United Kingdom or abroad in respect of any broadcast-related matter?

No.

If yes, please provide the following details expanding the table if necessary:

Licence number (or equivalent)	Name of service or multiplex	Details of the investigation
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

2.24 Has the applicant – or any person(s) controlling the applicant – ever been subject to a statutory sanction for contravening a condition of a broadcasting licence in the UK or any other jurisdiction?

No.

If yes, please provide the following details relating to each sanction expanding the table if necessary:

Licence number (or equivalent)	Name of service or multiplex	Nature of the breach	Sanction imposed	Date sanction imposed
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A

2.25 Has the applicant – or any person(s) controlling the applicant – ever been convicted of an unlicensed broadcasting offence?

No.

If yes, please provide the following details:

Full name	Date of conviction/action (dd/mm/yy)	Penalty
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

2.26 Please provide any further information you hold, relating to the past conduct of the applicant or those individuals listed, in regulatory matters or in matters going to honesty and/or compliance, which may be relevant to Ofcom's consideration of whether or not the applicant is fit and proper to hold a broadcast licence. If the applicant or the form signatory fails without reasonable excuse at this point to declare any matter of which Ofcom subsequently becomes aware, and which we do consider to be relevant to the applicant's eligibility to hold a licence, we will take it into account in determining the question of whether the applicant/licensee remains fit and proper to hold a licence.

If you have no information to provide, please respond "N/A".

N/A.

3. The proposed service

About this section

This section asks you to describe your proposed service, including the Key Commitments you propose to include in your licence. This includes your service name, multiplex name and character of service, in addition to standard commitments that all C-DSP licensees need to abide by. Holders of an existing analogue community radio licence to be a simul-cast on the proposed C-DSP service can replicate the existing analogue key commitments as it is our expectation that the key commitments for simulcast services are to be in keeping with one another. If a licence is granted, the information you provide in this section will be used to form the basis of the annex to your licence. You will only be authorised to broadcast what is detailed in the annex of the licence.

In this section, you will also need to set out how your service will provide social gain, community participation and how you will be accountable to the target community. This is in line with statutory requirements for the granting of C-DSP licences. **The information provided in this section is also the basis on which decisions are made.**

If you hold, or intend to hold, multiple C-DSP licences, the answers given in this section and the intended delivery of your Key Commitments must apply to the locality in which your proposed service will broadcast (as set out in the Draft Key Commitments in this application form).

Your proposed service and target community

3.1 What is the proposed service name?

CPR

3.2 On which radio multiplex service do you intend to broadcast? If the relevant radio multiplex licence has not yet been awarded, please state the name of the area that the multiplex service is intended to cover, as defined in the multiplex licence advertisement.

Hinckley and Nuneaton (small scale multiplex), including its expanded coverage of Coalville.

3.3 Where is your proposed studio located? Please note that this must be located within the coverage area of the small-scale radio multiplex service identified in answer to 3.2 (or the advertised area for a small-scale radio multiplex service that has not yet been awarded).³

CPR Studio, CAN HQ, Memorial Square, Coalville, Leicestershire, LE67 3TU
The studio is within the expanded multiplex coverage area, which includes Coalville.

³ If you propose to provide your service on a local, rather than a small-scale, radio multiplex service, there is no requirement for your studio to be located within the licensed area of that local radio multiplex service.

3.4 If the proposed service is a simulcast or corresponding service of an existing licensed radio service, please list that below and provide the licence number.

CPR CIC holds local DSP licence DP106122BA/1 for Coalville Public Radio, granted on 1 June 2026. We had intended to use this licence on local multiplexes, but Coalville Public Radio was not launched because the addition of Coalville to the Hinckley and Nuneaton multiplex coverage area was still being clarified. We will use the C DSP licence for the proposed service and retain the local DSP licence in case CPR CIC launches other services or uses other nearby multiplexes in future to extend its coverage. The proposed C DSP service is not currently a simulcast or corresponding service of a service broadcasting under the local DSP licence.

3.5 What is the target community of the service? Please include the geographical area that you wish to serve in addition to the interests or characteristics that define your target community. The area you wish to serve must be geographically located within the cover-age area of the radio multiplex service on which you intend to broadcast. **Answer in fewer than 400 words.**

The service will serve adults aged 18 and over across North West Leicestershire, with broadcast coverage across North West Leicestershire within the expanded Hinckley and Nuneaton multiplex coverage area. It will provide a shared local service for residents with an interest in community life, local information, music and opportunities to take part. Particular attention will be given to people who are socially isolated, underrepresented or face barriers to participation.

The original Coalville multiplex covered the whole of North West Leicestershire. The proposed service will continue to serve adults aged 18 and over across that full area through the expanded Hinckley and Nuneaton multiplex coverage. There are currently no other community radio services serving North West Leicestershire, so CPR is intended to help fill this local gap.

3.6 How will you ensure that your proposed C-DSP service is run on a not-for-profit basis? Please give details of specific measures or arrangements in place to ensure this, and how any profit will be wholly and exclusively used for securing or improving the future provision of the service, or for the delivery of social gain. **Answer in fewer than 400 words.**

CPR CIC is a Community Interest Company limited by guarantee, with no share capital. Its Articles state that it is not established or conducted for private gain and include an asset lock and community benefit objects covering radio, training, inclusion and community participation.

The directors will oversee budgets, income and expenditure and maintain financial records. Any profit from the licensed service will be used wholly and exclusively to secure or improve the future provision of the service or to deliver social gain to its target community. It will not be distributed to members. Payments for genuine goods, services and expenses will be subject to the company's financial and conflict of interest arrangements.

Social gain

3.7 What community benefits will your service bring to your target community(ies) and, if applicable, the general public. Please include summaries of evidence to support your answer, including details about other organisations you intend to work with. **Answer in fewer than 500 words.** Please do not provide names of individuals in your answer.

CPR will provide accessible local information and opportunities for adults across North West Leicestershire to hear local voices, share views and take part in community media. Interviews, features and community contributions may help residents find out about local activities, services and support, while participation may help people develop confidence and practical media skills. The service will seek to involve local groups, voluntary organisations and public services where this is useful and practical. CPR operates from Coalville CAN, a public community building where people can drop in, have a cup of tea, ask about the station and be connected with appropriate opportunities or local contacts. This provides a mutually beneficial relationship with a community benefit organisation. The balance and priority of activities may vary over time according to local needs, available volunteers, staffing and other resources.

3.8 Please summarise how your service will facilitate discussion and the expression of opinion.

a) This should include information focused on how the on-air programming would deliver social gain to the target community and provide opportunities for discussion and expression of opinion.

b) Please also provide details of the speech and music output you would broadcast and the approximate split between them.

Answer in fewer than 200 words.

Programming may include music, interviews, local information, features and contributions from residents and local organisations. Music is expected to predominate overall, with an indicative typical balance of approximately 75% music and 25% speech. This is not a fixed weekly requirement. The speech proportion may increase or decrease according to local events, sports coverage, interviews, news, volunteer availability and health, and other practical programme considerations. Speech content may provide opportunities for discussion and the expression of local views, subject to the Broadcasting Code and available programme resources.

3.9 How will you ensure that members of your target community(ies) can gain access to the facilities used to provide your service, and receive training in using these? In particular, please set out how this will be done practically, formally and/or informally. **Answer in fewer than 400 words.**

Members of the target community will be able to enquire about participation through the station's published contact details, website and community contacts. The station will discuss their interests and support needs and arrange suitable access to facilities with a responsible member of the team.

Access will be supported through practical introductions, supervised studio sessions and guidance in tasks such as preparing contributions, interviewing, presenting, recording and editing. Opportunities will be open to community members who are not employees, including volunteers and people exploring participation for the first time.

Training will be adapted to the activity and the individual's experience. Those taking part in broadcast production will receive the relevant compliance induction before undertaking work independently. Access will be arranged around studio availability, supervision, accessibility and safeguarding requirements. Enquiries, participation and training will be recorded so that the station can review who is benefiting and identify barriers.

3.10 How will your service provide better understanding of your target community and the strengthening of links within it? **Answer in fewer than 200 words.**

The service will bring together voices from different parts of the local community through interviews, features and shared activities. It will explain the work of local organisations, publicise opportunities to take part and help residents find relevant support. Contributors will be encouraged to share experiences and discuss issues respectfully.

Volunteering and supported programme making will create opportunities for people to work together and learn from one another. Feedback and contact with community organisations will help the station identify gaps in representation and make its content and activities more useful.

3.11 Please summarise the relevant experience of the group or its members in activities related to the provision of social gain or other relevant non-broadcast areas (such as third sector, training or education). **Answer in fewer than 200 words.**

The group has operated an online community radio service since 24 November 2024. The existing DSP application describes structured presenter training, practical support, programme monitoring and community contributions. Its experience also includes PA and event sound services, providing a basis for practical community engagement and technical skills sharing.

CPR CIC was incorporated on 22 April 2026 to continue and develop this work. Its directors bring station management, governance, financial oversight, administration and social media responsibilities, as shown in the supplied organisation chart.

Participation

3.12 How do you propose to ensure that members of your target community(ies) are given opportunities to participate in/influence the operation and management of the service? **Answer in fewer than 400 words.**

Community members will be able to take part as volunteers, presenters, producers, interview contributors and supporters of station activities. The station will invite programme ideas and feedback and discuss practical opportunities with people who wish to contribute.

Volunteers and contributors will be able to raise operational suggestions with the Station Manager and Programme Controller. Suggestions affecting the wider service, access arrangements or priorities will be brought to the directors for consideration. Community members will also be able to express interest in greater responsibility, including management or governance roles, subject to suitability and the company's Articles. The station will keep a record of participation and significant suggestions and the action taken. This will help demonstrate how community input influences decisions. Legal control will remain with CPR CIC's directors, while editorial and compliance decisions remain with the Compliance Lead.

Accountability

3.13 How will members of your target community contact your service and influence its operation? **Answer in fewer than 300 words.**

The station will publish contact details on its website and provide routes for feedback by email, telephone, post and its social media channels. Members of the target community will be able to suggest content, ask about participation or raise concerns. Arranged conversations at the studio will offer another route for those who prefer to speak in person.

The Station Manager will bring relevant feedback to programme planning and operational discussions and refer matters requiring a company decision to the directors. The website will explain how to submit feedback or a complaint and will carry a summary of the service's community activities and responses to significant themes raised.

3.14 How will suggestions and/or criticisms from members of your target community(ies) be considered and acted upon? **Answer in fewer than 300 words.**

Suggestions and criticisms will be logged and directed to the person responsible for the relevant activity. The Station Manager will assess them, seek clarification where needed and arrange an appropriate response. Programme standards concerns will go to the Compliance Lead. Matters concerning governance, resources or the Station Manager's own conduct will be considered by another director where appropriate.

The record will show the issue, the decision and any action taken. Responses will explain what can be changed or why a suggestion cannot be adopted. Significant recurring themes will inform programme planning and reviews of participation and training. A public summary of community activity and relevant improvements will be published on the station website, protecting personal and confidential information.

Draft Key Commitments

Below is an example of the licence annex where the Key Commitments appear. Should a licence be awarded, the entries you provide below will form the Key Commitments section of your licence.

Holders of a community radio analogue licence that is to be simulcast, or a corresponding service, are expected to provide key commitments that are in line with their existing service(s). As such, applicants may refer to the existing key commitments of the relevant simulcast or corresponding service(s) to ensure that the draft below is in line with those of the existing service(s).

Please provide entries where specified in **BOLD** below. The information you enter here should reflect your answers to Sections 3 and 4 of the Part A of your completed Application Form. This will form the basis of your Key Commitments alongside the mandatory text in italics. Do not amend the text in italics as every service is required to comply with these requirements, but the details of how each service does so do not need to be included in the Key Commitments.

ANNEX TO LICENCE

LICENSED SERVICE NO

tbc

Licensed Service	CPR
Service Description	Coalville Public Radio is a radio service intended to serve adults in Coalville and nearby communities within the coverage of the specified multiplex, providing music, local information and opportunities for community voices, discussion, participation and learning, to strengthen local connections and understanding. The studio of the Licensed Service is located within the coverage area of the Small-Scale Radio Multiplex Service identified above (n.b. the Licensee will not be in breach of this requirement if an existing studio ceases to fall within the coverage area merely as a result of technical changes to the Small-Scale Radio Multiplex Service outside the control of the Licensee). The Licensed Service shall have the characteristics of a Community Digital Sound Programme Service as set out in the 2019 Order and, in so doing, shall achieve the following objectives: • the facilitation of discussion and the expression of opinion, • the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and • the better understanding of the particular community and the strengthening of links within it. Members of the target community shall contribute to the operation and management of the service. The service shall have mechanisms in place to ensure it is accountable to its target community in the specific area or locality.
Transmission Schedule	24 hours a day, seven days a week.
Multiplex	Hinckley and Nuneaton (small scale multiplex), including its expanded coverage of Coalville.

4. Compliance of the service

About this section

This section asks you to describe the compliance arrangements for the proposed licensed service, i.e. the arrangements which the applicant will put in place to ensure that the content it proposes to broadcast will comply with the relevant regulatory codes and rules for programming and advertising. These include:

- The Ofcom Broadcasting Code
- The BCAP Code: the UK Code of Broadcast Advertising
- The Regulation of Premium Rate Services Order

Condition 17 of a C-DSP licence requires that you have compliance procedures in place, and this section asks that you demonstrate your ability to meet this licence condition.

Before completing this section of the form you should read Section 4 of the [C-DSP guidance notes](#), where you will also find links to the codes and rules listed above.

4.1 Please give details of all compliance training (including dates) the person named in response to either question 2.3 or 2.5 in Part B (i.e. the individual who holds overall responsibility for compliance of the service) has received in the relevant codes and rules (for example, those referred to in the box at the start of this section).

David Hyde has approximately six years' radio experience, including previous broadcasting with Hermitage FM and founding and operating CPR as an online community radio service from November 2024. He has reviewed the Ofcom Broadcasting Code, relevant guidance and advertising requirements while developing the station's compliance framework. He has not undertaken a formal accredited broadcast compliance qualification. CPR's presenter induction covers the Ofcom Broadcasting Code, advertising and sponsorship requirements and station procedures, with online assessments and training records.

4.2 Please give details of any practical compliance experience (including dates) the person named in response to either question 2.3 or 2.5 in Part B (i.e. the individual who holds overall responsibility for compliance of the service) has with respect to the relevant codes and rules.

Since CPR began operating online in November 2024, the Compliance Lead has managed day to day operation, programme scheduling, presenter and volunteer management, safeguarding procedures, policy development, compliance oversight and escalation. He developed the presenter onboarding process, code of conduct, compliance training and operational procedures. Presenters are directed to the Ofcom Broadcasting Code and relevant advertising and sponsorship requirements before broadcasting. The Compliance Lead is supported by the Programme Controller, with Harry Parsons developing additional programming and compliance knowledge. No programme content or compliance complaints have been received during the online operation.

4.3 For each role within your compliance team please provide job title and a brief description of the functions of the role specific to ensuring compliance of the proposed service. Please do not give names of individual members of staff – this question relates to job roles rather than currently employed individuals.

Station Manager and Compliance Lead: overall responsibility for compliance, final editorial authority, review of concerns, training oversight and corrective action.
Programme Controller: programme planning, presenter support and routine monitoring; escalates concerns to the Compliance Lead. This is an operational role outside the governing body.
Director supporting governance and administration: oversight of finances and significant expenditure, governance support and guidance to the Station Manager.
Social Media Manager and Administrative Support: administrative support, routine content monitoring and escalation of editorial or compliance concerns.

4.4 How does the applicant intend to formally train staff in compliance procedures? Please include details of the compliance training that will be given to those responsible for live programming, including compliance staff, presenters and producers.

New presenters and producers complete the existing four part induction covering the station Code of Conduct and Broadcasting Code, and the four part introduction to advertising and sponsorship requirements. Relevant topics include harm and offence, protection of under 18s, fairness, privacy, due impartiality and commercial references. Participants are directed to read the relevant codes in full.
Training covers practical preparation, guest briefing, handling unexpected live content and escalation. Training records are maintained. Refresher training takes place annually and further guidance is provided when monitoring identifies a need or relevant rules change.

4.5 Will the training described in response to question 4.5 be mandatory for all staff and volunteers? If not, outline who will receive it.

Yes. Compliance induction is mandatory for all staff and volunteers involved in producing, presenting, scheduling or approving broadcast content, including compliance staff. Other volunteers receive the guidance relevant to their duties and must not undertake broadcast responsibilities without the appropriate training.

4.6 It is a licence requirement that a licensee must ensure that all programming on its service (broadcast at any time of the day or night) complies with Ofcom's codes and rules (e.g. Ofcom's Broadcasting Code, which sets requirements on standards to be observed in programme content for the protection of the public).

a) Set out in detail below the systems the applicant intends to have in place to ensure it will be able to comply with the codes and rules when the service is broadcasting live content. Your response should include details of what you will do to prepare presenters and guests pre-broadcast and the process for ensuring that any non-complaint content is dealt with swiftly during the broadcast.

Presenters and producers will complete the required induction before live broadcasting. Programme topics, contributors and potentially sensitive material will be assessed in advance. Guests will be briefed on the programme's purpose and relevant limits, including language, privacy and potentially defamatory or prejudicial statements. Sensitive or unfamiliar issues will be referred to the Compliance Lead before broadcast. Presenters will be able to interrupt an inappropriate contribution, close a microphone or move to suitable alternative content. They will correct or clarify content where appropriate and notify the Compliance Lead promptly. The Programme Controller will provide routine monitoring and support, with the Compliance Lead retaining overall responsibility and authority to intervene. Output will be recorded and retained for the period required by the licence. Concerns will be logged and reviewed, with corrective action, further training and restrictions on repeat use where needed. Advertising and sponsorship will be checked against the relevant rules and distinguished appropriately from editorial content.

b) Set out in detail below how the applicant intends to ensure that pre-recorded material will comply with Ofcom's codes and rules. Pre-recorded content could include, for example, material obtained from, or streamed from, third party sources as well as content produced by the licensee.

Recorded programmes, advertisements, trailers and any third party programmes or material brought in from legitimate radio broadcasting sources will be subject to proportionate compliance checks before transmission. The station will use available programme information, targeted checks and sampling where appropriate, rather than routinely listening to every minute of every imported programme. Checks will consider content, language, privacy, fairness, accuracy where required, due impartiality and commercial references. Repeats and time sensitive material may receive additional checks where practical. Concerns identified through checks, complaints or other information will be referred to the Compliance Lead, who may seek clarification, edit, replace or withhold material where appropriate. Records will be kept to support internal review and any Ofcom requests.

4.7 Please set out how you will ensure the ongoing delivery of the on-air character of service as set out in the Key Commitments. This should be focused on the content you will broadcast on the station.

In your answer, please ensure you include details on each of the following points:

- a) How you will monitor that the character of service is being delivered;
- b) who will be responsible for monitoring this;
- c) how often will they monitor it;
- d) how you ensure this information is published; and
- e) where the information will be published/made publicly available.

Programme plans, schedules and a proportionate sample of recordings may be reviewed against the character of service, including local relevance and opportunities for local voices.

The Programme Controller will support routine monitoring, with the Compliance Lead responsible for oversight and action where concerns arise.

Monitoring will be proportionate to the service's resources and may include schedule reviews, sampling and checks following concerns or significant changes.

The station schedule is publicly available and includes brief programme and presenter descriptions. Further notes may be kept to support internal review and any Ofcom request. Other information may be shared publicly where useful and appropriate.

4.8 Please set out how you will ensure the ongoing delivery of the **off-air** social gain activities as set out in the Key Commitments.

In your answer, please ensure you include details on each of the following points:

- a) How you will monitor that off-air social gain activities are being delivered;
- b) who will be responsible for monitoring this;
- c) how often will they monitor it;
- d) how you ensure this information is published; and
- e) where the information will be published/made publicly available.

CPR will use proportionate records of community contact, participation, training and feedback to understand how its activities are working.

The Station Manager will coordinate this work with the directors and the wider team as appropriate.

The level and frequency of review will reflect the activity, available resources and any issues raised.

CPR works with community organisations and councils and has taken part in consultation for the Arts Council over at least three years. These relationships provide useful contact with people and organisations across North West Leicestershire and help inform community activity.

Relevant information may be shared through suitable channels where useful and appropriate.

4.9 What language(s) does the applicant intend to broadcast in?

English.

4.10 For each language listed in response to question 4.9 please provide details of how many compliance team member(s) are fluent in each language and will be responsible for ensuring that content broadcast in that language complies with the Ofcom's code and rules. **Please do not give names of individual members of staff.**

One confirmed member of the compliance team, the Station Manager and Compliance Lead, is fluent in English and holds overall responsibility for compliance of English language output.

5. Declaration

About this section

This form must be submitted by the applicant named in response to question 2.2. An agent may not sign the form.

The person authorised to make the declaration on behalf of the applicant must print their name and must be one of the following:

- A director of the company or the company secretary where the applicant is a company.
- A designated member where the applicant is a Limited Liability Partnership.

The declaration must also be dated.

5.1 I hereby apply to Ofcom for the grant of a licence for the community digital sound programme service described above and declare that the information given in this application form is, to the best of my knowledge and belief, correct.

5.2 I further declare and warrant:

- a) that I am not a disqualified person within the meaning of that expression as defined in Part II of Schedule 2 to the Broadcasting Act 1990, as amended, or as a result of a disqualification order under Section 145 of the Broadcasting Act 1996;
- b) that having made all reasonable enquiries neither the applicant nor any person controlling the applicant, as a result of the grant to me of the licence, breach any requirement of Schedule 14 to the Communications Act 2003 with regard to the accumulation of interests in broadcasting services or to the restrictions on cross-media interests; and
- c) that the applicant is not disqualified by virtue of the provisions of section 143 (5) of the Broadcasting Act 1996 in relation to political objects and the provisions of section 144 (3) of the Broadcasting Act 1996 in relation to the provision of false information or through the withholding of information with the intention of misleading Ofcom; and
- d) that no director or person concerned directly or indirectly in the management of the applicant is subject to a disqualification order as defined by section 145 (1) of the Broadcasting Act 1996.

5.3 I understand that Ofcom reserves the right to revoke the licence (if granted) if at any time any material statement made to Ofcom is found to be false and to have been by the applicant or any member or officer thereof knowing it to be false. I also understand that under sections 144 and 145 of the Broadcasting Act 1996, the provision of false information could incur a criminal conviction and a disqualification from the holding of a Broad-casting Act licence. I further certify that, to the best of my knowledge, any matters which might influence Ofcom's judgement as to whether the directors and any other individuals and/or bodies corporate with substantial involvement in this application are fit and prop-er persons to participate in a radio licence, have been made known to Ofcom.

Full name (BLOCK CAPITALS) of the applicant or person authorised to make the application of behalf of the applicant:

DAVID HYDE

Date of application:

10/09/2026

I am authorised to make this application on behalf of the applicant in my capacity as **(delete as appropriate):**

Company director

You also need to complete the [confidential section \(Part B\) of the application form.](#)